

Honorable Mayor and Members  
of the City Council  
City Hall  
Torrance, California

Members of the Council:

**SUBJECT: City Manager – Adopt a Resolution Requiring All New City Commissioners to Attend the City-Approved Commissioner’s Certification Training as a Precondition to Commission Appointment**

**RECOMMENDATION**

The City Manager recommends that City Council adopt a **RESOLUTION** requiring that all individuals attend the City-approved Commissioner’s Certification Training prior to seeking appointment to a City Commission for the first time.

Funding

None required for this action

**BACKGROUND/ANALYSIS**

On August 15, 2006 City Council approved the program structure for a newly created Commissioner Certification Training. The training sessions assist and prepare individuals to hold the office of Commissioner. At the completion of training, participants are provided with certificates, which are valid for two years.

Two sessions have already been held; one September 27, 2006 and the other October 25, 2006. Future training sessions will be scheduled as the need arises.

Respectfully submitted,

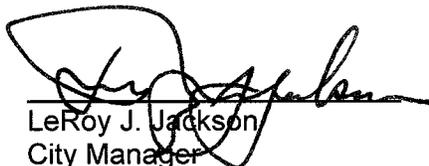
LeROY J. JACKSON  
CITY MANAGER

By



Fran Fulton  
Management Associate

CONCUR:



LeRoy J. Jackson  
City Manager

Attachment: Resolution

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RESOLUTION NO. 2006-\_\_\_

**A RESOLUTION BY THE TORRANCE CITY COUNCIL REQUIRING THAT ALL NEW CITY COMMISSIONERS ATTEND THE CITY-APPROVED COMMISSIONER'S CERTIFICATION TRAINING AS A PRECONDITION TO COMMISSION APPOINTMENT**

**WHEREAS**, City Commissioners shall be electors of the City of Torrance

**WHEREAS**, City Commissioners are a liaison between the City and its residents;  
and

**WHEREAS**, City Commissioners are viewed as representatives of the City and holders of the public trust; and

**WHEREAS**, The City Council approved the Commissioner Certification Training Program on August 15, 2006; and

**WHEREAS**, Commissioner's certification will be valid for two years after completion of training

**NOW, THEREFORE, BE IT RESOLVED** THAT THE CITY COUNCIL OF THE CITY OF TORRANCE HEREBY does declare that the City approved Commissioner's Certification Training is required of all persons seeking appointment to a City Commission for the first time.

Introduced, approved and adopted this 21st day of November, 2006.

\_\_\_\_\_  
Mayor Frank Scotto

APPROVED AS TO FORM:  
JOHN L. FELLOWS III, City Attorney

ATTEST:

by \_\_\_\_\_  
Ronald T. Pohl, Assistant City Attorney

\_\_\_\_\_  
Sue Herbers  
City Clerk

