

Redevelopment Agency
October 17, 2006

Agency Agenda Item 4A

Honorable Chairman and Members
of the Torrance Redevelopment Agency
City Hall
Torrance, California

Members of the Agency:

**SUBJECT: Redevelopment Agency - Award of contract to ValleyCrest
Landscape Maintenance, Inc. for maintenance of the Meadow
Park Parking Lots**

Expenditure: \$16,848

RECOMMENDATION

The Deputy Executive Director recommends that the Redevelopment Agency:

1. Award a contract service agreement to ValleyCrest Landscape Maintenance, Inc. in the amount of \$16,848 for the maintenance of the Meadow Park parking lots; and
2. Appropriate \$16,848 from the Meadow Park Parking Lot District Fund.

Funding: Funding is available in the Meadow Park Parking Lot District Fund.

BACKGROUND AND ANALYSIS

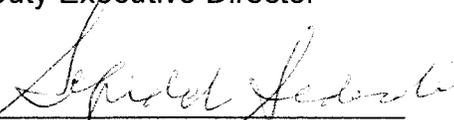
Under Article VI for the grant deed of eight (8) properties in the Meadow Park Redevelopment Project Area requires the annual payment of an estimated parking lot maintenance fee. Each property is billed based on the number of parking spaces allocated to the property in the Grant Deed. The cost per parking space is set by dividing the overall maintenance cost by the total number of spaces. This number is then multiplied by the number of spaces allocated to a specific owner to determine the amount each property is billed.

For the last two years, staff has contracted landscape maintenance services with ValleyCrest Landscape Maintenance. Contracting maintenance services has reduced maintenance costs for the Meadow Park parking lots. Maintenance includes mowing, irrigation upkeep, fertilizing, pest control, tree pruning and litter/debris removal.

Redevelopment staff has been pleased with the service that ValleyCrest Landscape Maintenance, Inc. has provided. ValleyCrest has proposed to provide landscape maintenance service at a 2% increase over last year's rate. If approved, the term of the contract would be for one year. Redevelopment staff recommends that the Redevelopment Agency award a contract service agreement to ValleyCrest Landscape Maintenance, Inc. in the amount of \$16,848 for the maintenance of the Meadow Park parking lots.

Respectfully submitted,

Jeffery W. Gibson
Deputy Executive Director

By 
Ted Semaan, Manager
Redevelopment and
General Plan Divisions

CONCUR:


Jeffery W. Gibson
Deputy Executive Director


LeRoy J. Jackson
Executive Director

Attachment:

- A. Contract Service Agreement with ValleyCrest Landscape Maintenance, Inc. (Limited Distribution)
- B. Location Map

SKYPARK DR.

**MEADOW PARK
PARKING LOT**

HAWTHORNE BLVD.

MADISON ST.

CITY OF TORRANCE - COMMUNITY DEVELOPMENT DEPARTMENT

SEPT. 2005

LOCATION MAP



