Honorable Mayor and Members
Of the City Council
City Hall
Torrance, CA

Council Meeting of
October 17, 2006

Members of the Council:

SUBJECT: Human Resources- Execute amendments to three youth service agreements.

Expenditure: $183,173 in Workforce Investment Act Youth funds.

RECOMMENDATION

The Human Resources Director recommends that Council authorize the execution of Amendments to Service Agreements with Los Angeles County Unified School District (C2005-139), Southern California Regional Occupational Center (C2005-140) and Joint Efforts, Incorporated (C2005-141) to add funding and to extend the term of these contracts to December 31, of 2007.

Funding

All Workforce Investment Act funding for this project comes from the Department of Labor Workforce Investment Act (WIA).

BACKGROUND

In fall of 1998, the Workforce Investment Act (WIA) was enacted. Funding provided under WIA grants allows for states and local communities to create employment and training programs for adults, dislocated workers, and youth.

On behalf of the City of Torrance, the Workforce Investment Network (WiN) operates these WIA funded programs – one of which is specifically designed for teens and young adults. To operate a portion of this program, the WiN subcontracts with youth program vendors such as Los Angeles Unified School District (LAUSD), Southern California Regional Occupational Center (SCROC), and Joint Efforts Incorporated. These three vendors presently have service agreements with the City until December 31, 2006.

On October 3, 2006, the WiN Policy Board and Executive Committee approved a plan to allocate more funding to In-School Youth Programs. Hence, more funding would now be available for vendors such as LAUSD and SCROC. The total WIA Youth allocation for PY2006/07 is $336,507, of which $183,173 has been set aside for four subcontractors. Staff therefore wishes to amend the existing service agreements of these three vendors in order to maintain their continued service through December 31, 2007. The following is the recommended distribution for this funding with the new Amendments:

VENDOR	PY05/06 Contract Amount	Funding To Be Added	New Contract Amount	PY05/06 # of Youth Served	Additional Youth to Be Served	Total # of Youth Served
LAUSD (C2005-139)	$37,722	$58,552	$96,274	12	20	32
SCROC (C2005-140)	$25,149	$39,034	$64,183	8	13	21
Joint Efforts, Inc. (C2005-141)	$54,069	$44,000	$98,069	8	8	16

The renewal of the contract for another Youth Program Vendor (Los Angeles Harbor College) is presently under review but is projected to be for $41,587. The remainder of the funding from this grant will be utilized by the WiN to offer programs and services to youth through the two WorkSource Centers and the ATTiC (A Torrance Teen Center) in Torrance.

ANALYSIS:

The programs created by WIA funds have been able to assist at-risk youth to access employment, training and educational services. Because funding for youth programs have been steadily declining over the last several years, the combined services of program vendors and staff allows for the leveraging of resources.

The Amendments have been reviewed and approved by the City Attorney as to form. The Amendments have been finalized and are ready for signature.

Respectfully Submitted,

ELAINE M. WINER
Human Resources Director

By Patricia D. Unangst
Workforce Development Division Manager

CONCUR:

Elaine M. Winer
Human Resources Director

LeRoy J. Jackson
City Manager

Attachments:

A. Amendment One to Agreement C2005-139 with Los Angeles Unified School District
B. Amendment One to Agreement C2205-140 with Southern California Regional Occupational Center
C. Amendment One to Agreement C2005-141 with Joint Efforts, Inc.

ATTACHMENT A

AMENDMENT TO AGREEMENT

This Amendment to Agreement C2005-139 is made and entered into as of October 17, 2006, by and between the CITY OF TORRANCE, a municipal corporation ("CITY"), and Los Angeles Unified School District ("CONTRACTOR").

RECITALS:

A. CITY and CONTRACTOR entered into an Agreement on July 1, 2005 (C2005-139) whereby CONTRACTOR agreed to provide occupational skills training and services to Younger/In-School Youth.

B. The original Agreement is in the amount of $37,722 and effective through December 31, 2006.

C. The CITY is satisfied with the level of service provided by CONTRACTOR and wishes to add an additional $58,552 to the agreement (for a total amount of $96,274), increase the number of youth participants by 20 (for a total of 32), and to extend the contract to December 31, 2007.

AGREEMENT:

1. Exhibit B - Paragraph I.A. "Terms of Statement of Work" is amended to read in its entirety as follows:

A. Terms of Statement of Work

The CONTRACTOR will provide work experience (paid or unpaid) and academic enrichment training programs for a minimum of thirty-two (32) economically disadvantaged, high-risk youth, ages fourteen through eighteen (14-18), who reside in the C/L/T WiN area. The amount of the contract will not exceed $96,274. The contract period will begin July 1, 2005, and end December 31, 2007.

2. Exhibit B - Paragraph II.D.1 "Targeted Groups" is amended to read in its entirety as follows:

D. Targeted Groups

(1) The contract will serve a minimum of thirty-two (32) youth, fourteen to eighteen (14 to 18) years of age, who are economically disadvantaged and identified by the WIN as being high risk and out-of school.

3. All other sections of the contract affected by the above mentioned amendments are also herby ratified.

4. In all other respects, the Agreement dated July 1, 2005 between CITY and CONTRACTOR is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,

_____
Frank Scotto, Mayor

Los Angeles Unified School District

By: _____
Nicholas Rogers, Director
Career Development

ATTEST:

_____
Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By: _____
Heather K. Whitham, Deputy City Attorney

ATTACHMENT B

AMENDMENT TO AGREEMENT

This Amendment to Agreement C2005-140 is made and entered into as of October 17, 2006, by and between the CITY OF TORRANCE, a municipal corporation ("CITY"), and Southern California Regional Occupational Center ("CONTRACTOR").

RECITALS:

A. CITY and CONTRACTOR entered into an Agreement on July 1, 2005 (C2005-140) whereby CONTRACTOR agreed to provide occupational skills training and services to Younger/In-School Youth.

B. The original Agreement is in the amount of $25,149 and effective through December 31, 2006.

C. The CITY is satisfied with the level of service provided by CONTRACTOR and wishes to add an additional $39,034 to the agreement (for a total amount of $64,183), increase the number of youth participants by 13 (for a total of 21), and to extend the contract to December 31, 2007.

AGREEMENT:

1. Exhibit B - Paragraph I.A. "Terms of Statement of Work" is amended to read in its entirety as follows:

A. Terms of Statement of Work

The CONTRACTOR will provide work experience (paid or unpaid) and academic enrichment training programs for a minimum of twenty-one (21) economically disadvantaged, high-risk youth, ages fourteen through eighteen (14-18), who reside in the C/L/T WiN area. The amount of the contract will not exceed $63,183. The contract period will begin July 1, 2005, and end December 31, 2007.

2. Exhibit B - Paragraph II.D.1 "Targeted Groups" is amended to read in its entirety as follows:

D. Targeted Groups

(1) The contract will serve a minimum of twenty-one (21) youth, fourteen to eighteen (14 to 18) years of age, who are economically disadvantaged and identified by the WIN as being high risk and out-of school.

3. Exhibit C - Paragraph I.C. "Work Experience Training" is amended to read in its entirety as follows:

C. Work Experience Training - Minimum of one hundred twenty (120) hours.

The CONTRACTOR will develop worksites in labor market demand occupations as determined by the C/L/T WiN Board. Work experience must correspond with each youth's Individual Service Strategy (ISS) employment goal and be provided at pre-approved worksites. Work experience (paid or unpaid) will consist of a minimum of ten (10) hours per week and will not exceed forty (40) hours per week in combination with any or all other components. Job Specific Skills will be identified for each work experience position and listed on the back of each worksite agreement. Youth completing this training component may be eligible for a one time stipend of $100 from the CONTRACTOR.

4. All other sections of the contract affected by the above mentioned amendments are also herby ratified.

5. In all other respects, the Agreement dated July 1, 2005 between CITY and CONTRACTOR is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,

_____
Frank Scotto, Mayor

Southern California Regional Occupational Center

By: _____
Dr. Christina A. Hoffman
Superintendent

ATTEST:

_____
Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By: _____
Heather K. Whitham, Deputy City Attorney

ATTACHMENT C

AMENDMENT TO AGREEMENT

This Amendment to Agreement C2005-141 is made and entered into as of October 17, 2006, by and between the CITY OF TORRANCE, a municipal corporation ("CITY"), and Joint Efforts, Incorporated ("CONTRACTOR").

RECITALS:

A. CITY and CONTRACTOR entered into an Agreement on July 1, 2005 (C2005-141) whereby CONTRACTOR agreed to provide occupational skills training and services to Older/Out-of-School Youth.

B. The original Agreement is in the amount of $54,069 and effective through December 31, 2006.

C. The CITY is satisfied with the level of service provided by CONTRACTOR and wishes to add an additional $44,000 to the agreement (for a total amount of $98,069), increase the number of youth participants by 8 (for a total of 20), and to extend the contract to December 31, 2007.

AGREEMENT:

1. Exhibit B - Paragraph I.A. "Terms of Statement of Work" is amended to read in its entirety as follows:

A. Terms of Statement of Work

The CONTRACTOR will provide work experience and academic enrichment training programs for a minimum of twenty (20) economically disadvantaged, high-risk youth, ages nineteen through twenty-one (19-21), who reside in the C/L/T WiN area. The amount of the contract will not exceed $98,069. The contract period will begin July 1, 2005, and end December 31, 2007.

2. Exhibit B - Paragraph II.D.1 "Targeted Groups" is amended to read in its entirety as follows:

D. Targeted Groups

(1) The contract will serve a minimum of twenty (20) youth, nineteen through twenty-one (19 to 21) years of age, who are economically disadvantaged and identified by the WIN as being high risk and out-of school.

3. All other sections of the contract affected by the above mentioned amendments are also herby ratified.

4. In all other respects, the Agreement dated July 1, 2005 between CITY and CONTRACTOR is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,

_____
Frank Scotto, Mayor

Joint Efforts, Incorporated

By: _____
Eloisa Duenas, Associate Director

ATTEST:

_____
Sue Herbers, City Clerk

APPROVED AS TO FORM:

JOHN L. FELLOWS III
City Attorney

By: _____
Heather K. Whitham, Deputy City Attorney