Council Meeting of
September 19, 2006

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: City Manager – Concur scheduling the 2nd and 3rd Community Outreach Meetings of the City Council.

Expenditure: $746.00

RECOMMENDATION

The City Manager recommends that City Council schedule the Community Outreach Meetings of the City Council for February 27, 2007, at 7:00 p.m. in the Charles H. Wilson Park Gymnasium and April 17, 2007, at 7:00 p.m. in the South Torrance High School Gymnasium .

Funding

Funding is available from the City Manager's operating budget.

BACKGROUND

Under Oral Communications, Mayor Frank Scotto, without objection from the Council, requested staff to explore the possibility of taking the City Council meetings out to the community. The purpose of Community Outreach Meetings is to obtain information from the citizens concerning community needs and concerns. The first meeting was approved by the Council on August 1, 2006, which is scheduled to be held at the North Torrance High School Library, October 24, 2006, at 7:00 p.m. To make the deadline for publishing these two meetings in the winter edition of Torrance Seasons, your approval is needed now.

ANALYSIS

Torrance City Council meetings are regularly held in the Torrance City Council Chambers at City Hall. Although City Hall is centrally located, the opportunity to bring the meetings closer to the citizens affords them easier access to local government.

At the conclusion of regular City Council business, the Council will have the opportunity to conduct an outreach workshop. The workshop would provide the City Council with greater opportunity to obtain information from the public, at a location closer to home. The meeting would be carried live on CitiCABLE 3 and streamed live on www.torrnet.com.

Staff will provide amplified sound, mobile television production, live video connection, internet access, audio/visual services, and staging. In addition, the public would be informed of the meeting through general notices, Torrance Seasons, Homeowners Associations, PTA's, Neighborhood Watch Groups, www.torrnet.com, CitiCABLE, and an advertisement in the Daily Breeze.

Staff has identified dates and locations for the next two meetings.

CHARLES H. WILSON PARK GYMNASIUM
February 27, 2007

ITEM	AVAIL.	FEE
Air Conditioning	Yes	-0-
Amplified Sound System*	No	-0-
Cable TV Connection	Yes	-0-
Custodial Service	Yes	-0-
Economic Anomaly		$200
Exterior Lighting	Yes	-0-
High Speed Internet	Yes	-0-
Number of Seats	400+	-0-
Parking Lot	Yes	-0-
Parking Street	Yes	-0-
TOTAL ESTIMATED		**$200**

SOUTH TORRANCE HIGH SCHOOL GYM.
April 17, 2007

ITEM	AVAIL.	FEE
Air Conditioning	No	-0-
Amplified Sound System*	No	-0-
Cable TV Connection**	No	-0-
Custodial Service***	Yes	$246
Economic Anomaly		$200
Exterior Lighting	Yes	-0-
High Speed Internet	Yes	$100
Number of Seats	400+	-0-
Parking Lot	Yes	-0-
Parking Street	Yes	-0-
TOTAL ESTIMATED		**$546**

*City will provide **Time Warner will provide at no charge ***Estimated 6 hours @ $41/hr.

Respectfully submitted,

LeRoy J. Jackson
City Manager

By: Michael D. Smith
Cable & Community Relations Manager

CONCUR:

LeRoy J. Jackson
City Manager