

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Community Outreach Meetings

RECOMMENDATION

It is the recommendation of the City Manager that Your Honorable Body set October 24, 2006, at 7:00 p.m. in the North Torrance High School Library for the first Community Outreach Meeting of the City Council.

Funding

Not applicable.

BACKGROUND

Under Oral Communications, Mayor Frank Scotto, without objection from the Council requested staff to explore the possibility of taking the City Council meetings out to the community, with the first meeting to be held in North Torrance. The purpose of Community Outreach Meetings is to obtain information from the citizens concerning community needs and concerns.

ANALYSIS

Torrance City Council meetings are regularly held in the Torrance City Council Chambers at City Hall. Although City Hall is centrally located, the opportunity to bring the meetings closer to the citizens affords them easier access to local government. During the 2001-2003 budget process, three community meetings were held at: North Torrance High School Library, General Aviation Center, and Charles H. Wilson Gymnasium. These meetings attracted a number of citizens, and provided valuable input to the budget process.

On October 24th, a regular 7:00 p.m. City Council meeting can be convened in North Torrance. At the conclusion of regular business, the Council could conduct an outreach workshop. The workshop would provide the City Council with greater opportunity to obtain information from the public, at a location closer to home. The meeting would be carried live on CitiCABLE 3 and streamed live on www.torrcable.com.

Staff will provide amplified sound, mobile television production, live video connection, internet access, audio/visual services, and staging. In addition, the public would be informed of the meeting through general notices covering 190th to the northern boundaries, Home Owners Associations, PTA's, Neighborhood Watch Groups www.torrcnet.com, CitiCABLE, and an advertisement in the Daily Breeze.

Staff has identified two viable locations at limited cost to the city. However, we are recommending October 24th at the Library to allow for adequate notice, acoustically superior room, exterior lighting, internet access, and existing live cable TV connection. The locations and dates available are:

1. North Torrance High School **Library** October 24, 2006, October 17th, October 3rd
2. North Torrance High School **Cafeteria** October 24, 2006, October 17th, October 3rd

Recommendation - LIBRARY

ITEM	AVAIL.	FEE
Air Conditioning	No	-0-
Amplified Sound System*	No	-0-
Cable TV Connection	Yes	-0-
Custodial Service***	Yes	\$246
Economic Anomaly		\$200
Exterior Lighting	Yes	-0-
High Speed Internet	Yes	\$100
Number of Seats	125-145	-0-
Parking Lot	Yes	-0-
Parking Street	Yes	-0-
TOTAL ESTIMATED		\$546

Option 2 - CAFETERIA

ITEM	AVAIL.	FEE
Air Conditioning	No	-0-
Amplified Sound System*	No	-0-
Cable TV Connection**	No	-0-
Custodial Service***	Yes	\$246
Economic Anomaly		\$200
Exterior Lighting	No	-0-
High Speed Internet	Yes	\$100
Number of Seats	200	-0-
Parking Lot	Yes	-0-
Parking Street	Yes	-0-
TOTAL ESTIMATED		\$546

*City will provide

**Time Warner will provide at no charge

***Estimated 6 hours @ \$41/hr.

Staff will return with an agenda item for the Council to consider future meeting dates and locations, as well as address concerns following the October meeting.

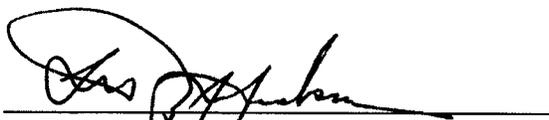
Respectfully submitted,

LeRoy J. Jackson
City Manager

By: 

Michael D. Smith
Cable & Community Relations Manager

CONCUR:



LeRoy J. Jackson
City Manager