

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: Recommendation for Acceptance and Filing of the Narrative and Financial Reports of completed projects from the 2004-05 Fiscal Year Non-Profit Social Service Agency Grant Recipients; and Appropriate \$1,144.54 returned funds from Westside Center for Independent Living to the 2006-07 Grant Program.

RECOMMENDATION

The Community Services Commission and the Community Services Director recommend that Your Honorable Body accept and file the Narrative and Financial Reports of completed projects for the 2004-05 Fiscal Year Non-Profit Social Services Agency Grant recipients (Attachment B and D), and re-allocate unused funds from Westside Center for Independent Living in the amount of \$1,144.54 to the 2006-2007 Grant Program (Attachment A). Funds from Westside Center for Independent Living were returned due to the cancellation of the program for which funds were requested.

Funding

Funding is available in General Fund balance.

BACKGROUND/ANALYSIS

The 2004-05 Grant Program for Non-Profit Social Service Agencies was published in the Daily Breeze on August 3, 2004. The Community Services Commission conducted interviews with agency representatives on October 19 and October 28, 2004. Community Services Department staff were in attendance during the Commission's interview process and conducted an independent evaluation of the grant requests. The Commission met on October 28, 2004 to deliberate and formulate their recommendation to the City Council. The one-year grant period terminated on February 23, 2006.

AGENCY	AMOUNT REQUESTED	AMOUNT FUNDED
Behavioral Health Services, Inc.	\$ 4,000.00	\$ 2,000.00
Community Helpline. A Division of Helpline Youth Counseling	\$ 3,000.00	- 0 -
Crimi-Roser Foundation	\$ 3,000.00	- 0 -
David Nathan Blanco	\$ 7,500.00	\$ 2,000.00
Enrichment Through Employment	\$1,179.00	- 0 -
Gratitude Retreat Foundation	\$ 6,869.96	- 0 -
HealthCare and Elder Law Programs Corp. H.E.L.P.	\$ 4,000.00	\$ 1,000.00
HOPE (Home Ownership for Personal Empowerment, Inc.)	\$ 3,000.00	\$ 2,600.00
Jewish Family Service of Los Angeles	\$ 5,000.00	- 0 -
King Harbor Youth Foundation	\$ 7,500.00	- 0 -
Mental Health Association in Los Angeles County	\$ 3,600.00	- 0 -
National Council on Alcoholism	\$ 4,000.00	\$ 2,000.00
New Life Advocacy	\$ 3,780.00	\$ 3,000.00
Pediatric Therapy Network	\$ 2,301.00	\$ 2,300.00
PROJECTtouch	\$ 3,000.00	\$ 1,500.00
RSVP of South Bay	\$ 2,000.00	\$ 2,000.00
South Bay Children's Health Center Association, Inc.	\$ 6,471.00	\$ 3,000.00
South Bay Literacy Council, Inc.	\$ 5,000.00	- 0 -
Switzer Center School and Clinical Services	\$ 3,000.00	\$ 3,000.00
The Achievable Foundation	\$ 7,500.00	- 0 -
The Children's Dental Center	\$ 7,500.00	- 0 -
The Salvation Army Torrance Corps.	\$ 5,000.00	\$ 5,000.00
The Wellness Community South Bay Cities	\$ 3,657.00	- 0 -
Thelma McMillen Center for Chemical Dependency	\$7,500.00	- 0 -
Torrance Children's Center	\$ 7,500.00	- 0 -
Torrance South Bay YMCA	\$ 7,500.00	\$ 1,500.00
Torrance Lomita Meals on Wheels, Inc.	\$ 7,500.00	\$ 6,100.00
Trinity Care Hospice Foundation	\$ 5,000.00	\$ 1,000.00
Westside Center for Independent Living, Inc.	\$ 5,000.00	\$ 2,000.00
TOTALS	\$141,857.96	\$40,000.00

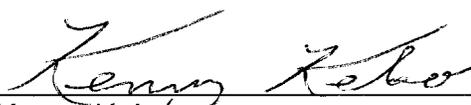
All of the year 2004-05 Grant recipients have met the requirements of their grant agreement with the exception of Westside Center for Independent Living which returned their unused portion and the David Nathan Blanco Foundation which is having significant financial hardships. (Attachment C)

Respectfully submitted,

COMMUNITY SERVICES COMMISSION

Not available for signature
Howard Orpe, Chairperson

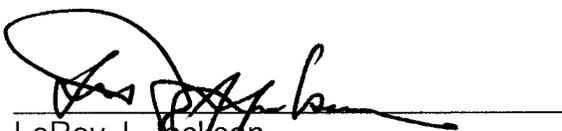
GENE BARNETT
COMMUNITY SERVICES DIRECTOR

By 
Kenny Kelso
Senior Recreation Supervisor

CONCUR:


Gene Barnett
Community Services Director

NOTED:


LeRoy J. Jackson
City Manager

- Attachments:
- A) Deposit of unused funds from Westside Center for Independent Living, Inc. dated April 19, 2006.
 - B) Community Services Commission Excerpt of Minutes of May 25, 2006.
 - C) Note from David Nathan Blanco Foundation (Superclown Childrens Art Network).
 - D) Narrative and Financial Reports from 2005 Grant Recipients.

CITY OF TORRANCE

INTEROFFICE COMMUNICATION

PAID!
04-20-2006/02:08 PM
USER:/TOTAL:\$1,144.54
003-00101488
ACCT#:101 -400069-4722-00000-000000000-000000
OFF 2005 GRANT PROGRAM (COMMUNITY SERVICES)

DATE: April 19, 2006

TO: TREASURER'S OFFICE

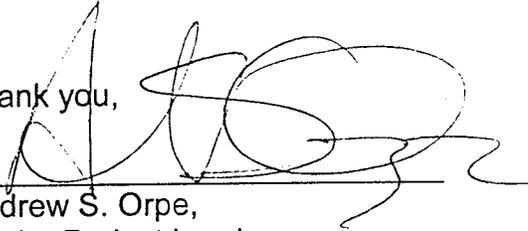
FROM: ANDREW S. ORPE, ADMINISTRATIVE ANALYST
COMMUNITY SERVICES DEPARTMENT

SUBJECT: DEPOSIT OF UNUSED FUNDS

Attached is check #6931 from Westside Center for Independent Living, Inc., in the amount of \$1,144.54 to be deposited in the Department's Warrants for Agency Recipients of 2005 Grant Program Account:

- Index # 400069, Account # 4722

Thank you,



Andrew S. Orpe,
Senior Project Leader
Community Services Department

Attached: Check # 6931

cc: John Jones, Recreation Services Manager
Gene Barnett, Community Services Director

ATTACHMENT B**EXCERPT OF MINUTES**

√ Minutes Approved
 ~~Minutes Subject to Approval~~

May 25, 2006

**MINUTES OF A REGULAR MEETING OF THE
 COMMUNITY SERVICES COMMISSION**

1. CALL TO ORDER

The Torrance Community Services Commission convened in a regular session at 7:10 p.m. on Thursday, May 25, 2006 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL / MOTIONS FOR EXCUSED ABSENCE

Present: Commissioners Gilbert, Hicks, Ning, Numark, and
 Chairperson Orpe.

Absent: Commissioners Adams and Hazell

Also Present: Senior Recreation Supervisor Kelso.

MOTION: Commissioner Ning moved to grant excused absences to Commissioners Adams and Hazell for the May 25, 2006 Community Services Commission meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Gilbert, with a second by Commissioner Ning, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval (absent Commissioners Adams and Hazell).

7. GRANT PROGRAM FOR NON-PROFIT SOCIAL SERVICES AGENCIES

7A. COMMISSION APPROVAL OF 2005 FINANCIAL AND NARRATIVE REPORTS

MOTION: Commissioner Gilbert moved to accept and approve the Financial and Narrative reports from 2005 grant recipients as submitted and that they be forwarded to City Council for final approval. Commissioner Hicks seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Adams and Hazell, and with Commissioner Numark abstaining)

###



Superclown Childrens Art Network
20309 Gramercy Place Unit D
Torrance, CA. 90501
310-328-2400

To Kenny Kelso,

My organization has had a set back due to an accident that I had last year. I will return the \$2000.00 to you as soon as my building is sold. I am very sorry that this all happened but believe me it was beyond my control!

I thank you and Torrance in believing in Superclown and giving us a chance to do the "Waiting Room project" but for now I have been unable to do any work at all.

Once again thankyou for your patience with me!

Sincerely,
Elizabeth Blanco



**COMMUNITY SERVICES
COMMISSION**

- 2005 -

**FINANCIAL AND NARRATIVE
REPORTS
FOR
NON-PROFIT SOCIAL SERVICES
AGENCIES**

**BEHAVIORAL HEALTH
SERVICES, INC.
SOUTH BAY SENIOR
SERVICES**



A Tradition of Caring
Since 1973

SOUTH BAY SENIOR SERVICES

3246 West Sepulveda Boulevard, #209 Torrance, CA 90505-2762
310-325-2141 FAX 310-325-5408 www.bhs-inc.org

To be dedicated to a Tradition of Caring strengthened by international accreditation, computer proficiency, the ultimate in staff competence and professionalism, and documented success.

NARRATIVE REPORT 2005 City of Torrance Grant Program

TO: City of Torrance
Human Services Commission

FROM: Bill Larson, Senior Services Supervisor
Behavioral Health Services, Inc.
South Bay Senior Services

SUBJECT: City of Torrance Grant
Torrance Senior Emergency Funds Program

DATE: February 23, 2006

American Recovery Center
909-865-2336

Behavioral Health Services
310-679-9126

Boyle Heights
323-262-1786

Community Assessment Services Center
310-973-2272 (CASC)

East Los Angeles
323-269-4890

Hollywood Recovery Center
323-461-3161

Inglewood Recovery Center
310-673-5750

Lincoln Heights Recovery Center
323-221-1746

Medicine Education Program
310-679-9035

Pacifica House
323-754-2816

Patterns
310-675-4431

Redgate Memorial Recovery Center
562-599-8444

South Bay Recovery Center
310-679-9031

Wilmington Recovery Center
310-549-2710

All of the above programs of
Behavioral Health Services, Inc.
have been accredited by



until June 2006.

With the grant funds provided by the City of Torrance Human Services Commission, South Bay Senior Services' Torrance Senior Emergency Funds Program was able to provide temporary assistance to fourteen frail, low income clients in Torrance who had a documented need for emergency aide during the February 2005 through February 2006 grant period.

These fourteen clients were identified through our agency's care management program, which assists frail elderly and disabled adults by linking them to services that allow them to remain living independently in their own homes for as long as possible. For each client, the care manager conducted an in-home assessment of their physical needs, financial resources, and then researched available community resources to meet the identified needs. Clients who were identified for this program are usually on fixed incomes with very limited financial resources.

The grant money was able to assist three individuals with rolling walkers so they can remain stable as they move around not only their apartment but also the rolling walker gives them ability to more easily walk outside. The rolling walkers come with a built in chair so when the user becomes short of breath or their legs cannot hold them up they can sit on the chair until they can proceed.

Four individuals needed assistance with groceries. These people for one reason or another didn't have any money left at the end of the month to purchase food. Three of the people chose to purchase their medicines needed and decided they would have to make due with less or no food for the last week of the month. The other individual had their SSI check reduced and couldn't afford food after their rent was paid.



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South Bay Senior Services
Narrative Report for City of Torrance Grant

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One woman was helped to purchase a lift chair. Medical paid for on third, another funder paid one third and the Torrance grant paid the remainder. The lift chair provides her with a place to spend most of her day as she has great difficulty in walking. She is blind, has diabetes, is on Oxygen, is over weight, has internal bleeding and by choice, lives alone so she doesn't move around much. She says it is so much more comfortable than her bed so she find she sleeps there many nights too!

One woman was found to be sleeping on an old dirty mattress thrown on the floor so we used the grant money to purchase her a used bed from Cort furniture in Torrance. The used bed came with a fully sanitized mattress and box springs. The woman doesn't have any other furniture in her apt. but at least she is sleeping on a decent bed.

A man who was referred to SBSS had a home that was filthy and covered with excrement and urine. A special biohazard service needed to be called in to clean up since a maid service said they wouldn't work there until the biohazard items are removed. Another funding source was able to pick up the bulk of the cost and the Torrance grant money covered the last portion. The home had the largest part of the mess removed making a better living environment.

One woman needed a shower chair to provide her the ability to clean her self. She couldn't handle taking a bath any longer and now she said she feels she can shower without the worry of getting stuck in the bathtub when she is alone.

A woman was referred to SBSS because she was sleeping on the hearth to her fireplace because it was the only place that was dry due to the rainy weather and leaks in her roof. Her carpet was soaked and had mushrooms sprouting from it. SBSS was able to get the roof leaks taken care of and a bed for her from another source but used Torrance grant money to pay for flooring that was installed by a church group. The church group also removed the algae and bacteria growth before the new flooring was put in place.

In another home a woman had her central heater go out and SBSS worked to connect her with a service to provide the repairs but since the evenings were so



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until June 2006.

cold we were able to provide a small freestanding electric heater to keep her warm while in her room.

Lastly SBSS was able to provide a blind woman with a folding white cane. She said her husband walks with her most places but she wants to learn to be more independent. She is also getting help from a teacher at the low vision clinic in order to use the cane.

All individuals who benefited from this grant are being monitored to ensure that similar emergencies would not occur in the future. Many of these individuals have also been placed on our Home Care program and are receiving personal or home care, which provides them with the needed assistance to stay in their home.

The Torrance Senior Emergency Funds Program funded by the City of Torrance through this grant program has provided an additional resource to a very limited county-funded care management program at South Bay Senior Services. We sincerely thank the City of Torrance for your continued support of our work in improving the quality of life of seniors and disabled in our community, and helping them to remain living in their own homes for as long as possible.

**Torrance Senior Emergency Funds Program
City of Torrance Contract (SBSS)
Contract Period Feb 2005 - Feb 2006
Detailed Transaction's**

<u>Date</u>	<u>Payment</u>	<u>Client</u>	<u>Amount</u>
5/5/05	co-payment for lift chair	Ms. B	\$314.88
5/23/05	Rolling Walker	Mr. C	\$204.59
7/29/05	Rolling Walker	Ms. N	\$189.44
9/1/05	Bed	Ms. T	\$254.38
9/1/05	Groceries	Ms. F	\$200.00
8/18/05	One Time Cleaning Service	Mr. C	\$60.00
10/14/05	Groceries	Ms. C	\$100.00
10/14/05	Shower Chair	Ms. C	\$59.54
10/11/05	3 section folding white cane	Ms. N	\$31.39
11/18/05	adult walker	Ms. P	\$102.73
12/27/05	Grocery Certificates	Mr. C	\$80.00
12/3/05	Electric heater	Ms. A	\$53.75
12/13/05	new flooring supplies	Ms. B	\$467.06
2/2/06	Groceries	Ms. F	\$85.00
		Sub-Total	<u>\$2,202.76</u>

Number of clients served: 14

All funding over the \$2000 provided by the Torrance Grant was covered by BHS-South Bay Senior Services.

H.E.L.P.
**(HEALTHCARE AND ELDER
LAW PROGRAMS
CORPORATION)**

H.E.L.P.

HEALTHCARE AND ELDER LAW PROGRAMS CORPORATION
*a non-profit education and counseling center providing impartial information
to older adults and their families on elder care, law, finances and more*

March 1, 2006

Community Services Commission
c/o Community Services Department
3031 Torrance Boulevard
Torrance, California 90503
Attention: Mr. Kenny Kelso, Commission Liaison

**2005 Grant
Combined Financial Report and Narrative Report**

Ladies and Gentlemen:

In February 2005, the City of Torrance provided a \$1,000 grant to H.E.L.P. to fund a portion of the costs of legal consults at the Bartlett Center. We allocated \$100 of the grant to each visit to the Center.

I am pleased to report that H.E.L.P. provided ten visits and 26 free private consults at the Bartlett Center from February through November 2005, directly helping 51 seniors and family members. This equates to a \$19.61 grant cost per person helped.

Again, thank you for your grant to help us with this valuable service for older adults and their caring families and friends. If you have any questions, please do not hesitate to contact me.

Sincerely,



Catherine F. Grove
Director of Development

**HOPE
(HOME OWNERSHIP FOR
PERSONAL
EMPOWERMENT, INC.)**

**The City of Torrance
Community Services Commission
February 22, 2006**

Project Report from HOPE (Home Ownership For Personal Empowerment, Inc.)

HOPE's Request:

In 2004, HOPE received \$2,600 from the City of Torrance Community Services Commission to repair and remodel three condominiums located at: 2940 Carson Blvd. in Torrance. In the proposal, HOPE targeted \$3,000 in repairs that included replacing old linoleum flooring with ceramic tile in two units #212 and #208, installing two new stove tops in units #212 and #208, and replacing kitchen appliances in unit #115. With available funds from the Community Service Commission, HOPE replaced an old dishwasher in unit #212, installed a new cooktop and oven in unit #212, and painted unit #208 and stretched carpeting in unit #212. The total expense for these items came to \$2,634.35. (See attached receipts.) Additional funds to replace the linoleum with ceramic tiles were not available.

Summary of Program's Development and Accomplishments:

Since 1997, HOPE has owned six condominiums located at: 2940 Carson Blvd. in Torrance where twelve persons with developmental disabilities reside in independent living. Over the span of nine years, the City of Torrance Community Service Commission has provided grant funds for replacing floors, mini-blinds, interior paint, carpeting, old stove tops, ovens and dishwashers in older units, and removing shower doors and installing safety bars in bathrooms. The City of Torrance Community Services Commission has also funded HOPE's property located at: 17105-07 Crenshaw Blvd. by installing new wall heaters, refrigerators, and floors in kitchens and bathrooms. In 2006, HOPE has been approved to receive a \$3,000 grant to remodel the bathroom in unit 208 at 2940 Carson Blvd. A total of \$13,250 has been provided to HOPE in grant funds throughout the span of nine years.

Unforeseen Problems and Enhancements:

Due to prohibitive costs, decisions were made to alter the project's work list. It was determined that interior painting in unit #208 was best to complete before installing ceramic tile. Ceramic tile is preferred over linoleum because it lasts longer than linoleum and the units stay cleaner. In Unit #212, Christine's parents contributed \$1,000 in funds to replace linoleum in her bathroom. HOPE did not have enough funds to replace appliances in Unit #115 such as refrigerators, sinks, and countertops.

Success Rate and Participants' Evaluation:

Four HOPE clients living at 2940 Carson Blvd. have benefited from the repairs in units #212 and #208. In unit #212, two women with developmental disabilities have enjoyed new stove tops, oven and dishwasher. Christine has lived in unit #212 with her roommate Andrea nine months. She originated from her family home, and works daily at SVS Inclusion Center in Torrance.

Andrea has lived at 2940 Carson Blvd. since the property was purchased several years ago. In unit #208, two men, Marcus and Jim, became roommates within the last year. Marcus moved from a residential group home and is making a smooth transition to independent living. Marcus works at South Bay Vocational Service in Torrance. Jim came from his parents' home and works at a garden and landscaping company.

Current Status of Programs:

Overall, the basic strategy employed by HOPE is to amass funds from various sources to minimize the debt service on mortgages so that below market rents are supportable. A majority of properties were purchased without mortgages so that rents pay ongoing property management expenses. HOPE holds no mortgages on the six condominiums at 2940 Carson Blvd., and a small mortgage of \$44,566 is carried at 17105-07 Crenshaw Blvd. HOPE has only four mortgages out of thirty properties. Unfortunately, property in the City of Torrance is out of HOPE's current price range to purchase without a mortgage or a substantial amount of down payment funds.

Approximately eighty-eight persons live in HOPE's thirty properties in Torrance, Bellflower, Long Beach, and Lakewood. The City of Norwalk has approved \$532,000 for HOPE to purchase and rehabilitate a property within the City's boundaries and provide units of affordable housing for persons with developmental disabilities. HOPE qualified for these funds because of its status as a certified CHDO in Bellflower and Long Beach. Previously, there have not been any HOPE properties located in Norwalk, and these funds will allow HOPE to serve persons with developmental disabilities in a new area of Southern California.

HOPE has purchased a duplex located at: 2221-2223 Clark Ave. in Long Beach on the same block with two other HOPE properties. Unrestricted funds from private fund raising and the sale of a condominium at 1770 Ximeno have allowed HOPE to add two additional units of affordable housing for persons with developmental disabilities.

In June, 2005, HOPE was approved for \$27,550 in rehabilitation funds from the City of Long Beach Non-Profit Assistance Program for accessibility at a three bedroom home located at 6923 Bacarro Ave. where three men with developmental disabilities reside. Funds are directed to making the kitchen and second bathroom ADA accessible.

HOPE's track record of accomplishment with the City of Torrance Community Services Commission has aided its efforts to capture funds from other cities in South Bay/Harbor/Long Beach.

On Saturday, June 24, 2006, HOPE will hold its tenth annual spring fund raiser at Disney Concert Hall in downtown Los Angeles. HOPE plans to recognize the City of Torrance Community Services Commission for its contributions. The Mayor of Torrance, Dan Walker, served on last year's Honorary Committee and has been asked again to serve in 2006.

APPLIANCE REPAIR ORDER

INSTRUCTIONS: LEAVE PLY 3 WHEN
APPLIANCE IS REMOVED TO SHOP.

ATT: Soko
590-9510

DON'S APPLIANCE
1850 E. Pacific Coast Highway
Long Beach, CA 90806
437-6666
State Lic. #037204

<input type="checkbox"/> SERVICE	<input type="checkbox"/> WILL CALL	WARRANTY		DATE PURCHASED	DATE OF ORDER
<input type="checkbox"/> INSTALL	<input type="checkbox"/> DELIVER	<input type="checkbox"/> PARTS	<input type="checkbox"/> LABOR	/ /	5/17/05
NAME: <u>Christina</u>				NAME OF APPLIANCE:	
STREET: <u>2940 W Carson #212</u>				MAKE:	
CITY: <u>(CARETAKER) Sueanne (310) 941-3968</u>				MODEL:	
BILL TO: OTHER THAN ABOVE				SERIAL:	
ADDRESS: <u>Appleby - Terri (Approved 5/17/05)</u>				DATE PROMISED: / /	
NATURE OF SERVICE REQUEST BY CUSTOMER: <u>Dishwasher - NEW</u>				THE DEPOSITED PROPERTY IS <input type="checkbox"/> IS NOT <input type="checkbox"/> INSURED OR PROTECTED TO THE AMOUNT OF THE ACTUAL CASH VALUE AGAINST LOSS OR DAMAGED BY THEFT, FIRE, OR VANDALISM.	
SERVICE TECH. RECOMMENDATION:					

QUAN.	PART NUMBER	PART DESCRIPTION	PRICE	AMOUNT
1-		Dishwasher		350.00

TECHNICAL SERVICE PERFORMED AT ABOVE SHOP IF OTHER THAN ABOVE - GIVE ADDRESS: <u>*Need to</u>				TOTAL PARTS
SERVICE PERFORMED: <u>request chk approval by Soko. 5/19/05</u>				TAX
				LABOR CHARGES
				SERVICE CHARGE
				REMOVAL & REINSTALLATION
				TOTAL
TIME STARTED	TIME FINISHED	HOURS	RATE PER HOUR	DATE COMPLETED
AM	AM			/ /

ESTIMATED CHARGES INCLUDE			ESTIMATE \$	CUSTOMER'S D.K.	DEPOSIT \$
SERVICE CALL, SHOP LABOR, REMOVAL, REINSTALLATION AND PARTS. IF UPON CLOSER SHOP ANALYSIS ADDITIONAL REPAIRS ARE NEEDED YOU WILL BE CONTACTED FOR AUTHORIZATION TO COVER ADDITIONAL CHARGES.			REVISED ESTIMATE	TIME & DATE CALLED	BY WHOM
RECEIVED BY - TECHNICIAN			NOTE: If equipment is returned at customer request before authorized service is performed, a diagnosis and handling charge or estimate fee of \$ _____ will be made.		

INVOICE WRITTEN BY:	TECHNICIAN SIGNATURE	REPAIRS SATISFACTORILY COMPLETED & OLD PARTS RETURNED
		CUSTOMER'S SIGNATURE
RETURN OF EXEMPT APPLIANCE PARTS WAIVED.		
CUSTOMER'S SIGNATURE		

DON'S APPLIANCE

1850 E. Pacific Coast Highway

Long Beach, CA 90806

437-8888

State Lic. #037204

<input type="checkbox"/> SERVICE	<input type="checkbox"/> WILL CALL	WARRANTY		DATE PURCHASED	DATE OF ORDER
<input type="checkbox"/> INSTALL	<input type="checkbox"/> DELIVER	<input type="checkbox"/> PARTS	<input type="checkbox"/> LABOR	1 / 1	3 / 29/05
NAME <i>Andrea Pentz</i>				NAME OF APPLIANCE <i>Oven + Cooktop</i>	
STREET <i>2940 W. CARSON APT. 212</i>				MAKE	
SLIP TO <i>TOLLANCE</i>		PHONE <i>(310) 618 9225</i>		MODEL	
BILL TO OTHER THAN ABOVE <i>Appl. By</i>				SERIAL	
ADDRESS				DATE PROMISED / /	
NATURE OF SERVICE REQUEST BY CUSTOMER				THE DEPOSITED PROPERTY IS <input type="checkbox"/> IS NOT <input type="checkbox"/> INSURED OR PROTECTED TO THE AMOUNT OF THE ACTUAL CASH VALUE AGAINST LOSS OCCASIONED BY THEFT, FIRE, OR VANDALISM.	
SERVICE TECH. RECOMMENDATION					

QUAN.	PART NUMBER	PART DESCRIPTION	PRICE	AMOUNT
		<i>Cooktop</i>		<i>219 95</i>
		<i>Oven</i>		<i>429 95</i>
RECEIVED				
<i>PAID</i>				
<i>1514</i>				
TECHNICAL SERVICE PERFORMED AT ABOVE SHOP IF OTHER THAN ABOVE GIVE ADDRESS →				<i>659 90</i>
SERVICE PERFORMED				<i>54 45</i>
				<i>175 00</i>
TIME STARTED AM PM	TIME FINISHED AM PM	HOURS	Rate Per Hour	DATE COMPLETED
				<i>1 / 1</i>
				<i>889 39</i>

ESTIMATED CHARGES INCLUDE			ESTIMATE	CUSTOMER'S O.K.	DEPOSIT
SERVICE CALL, SHOP LABOR, REMOVAL, REINSTALLATION AND PARTS. IF UPON CLOSER SHOP ANALYSIS ADDITIONAL REPAIRS ARE NEEDED YOU WILL BE CONTACTED FOR AUTHORIZATION TO COVER ADDITIONAL CHARGES.			\$		\$
RECEIVED BY - TECHNICIAN			REVISED ESTIMATE	TIME & DATE CALLED	BY WHOM
INVOICE WRITTEN BY:			NOTE: If equipment is returned at customer request before authorized service is performed, a diagnosis and handling charge or estimate fee of \$ _____ will be made.		
TECHNICIAN SIGNATURE		REPAIRS SATISFACTORILY COMPLETED & OLD PARTS RETURNED			
CUSTOMER'S SIGNATURE					
RETURN OF EXEMPT APPLIANCE PARTS WAIVED					
CUSTOMER'S SIGNATURE					

APR-667-4

SEE STATEMENT ON REVERSE SIDE

Thank You

**NATIONAL COUNCIL ON
ALCOHOLISM & DRUG
DEPENDENCE/SOUTH BAY**

National Council on Alcoholism and Drug Dependence of the South Bay

1334 Post Avenue, Torrance, California 90501-2620
Phone (310) 328-1460 Fax (310) 328-1964

2006 FEB 23 AM 11:27
OFFICE OF COMPLIANCE

Administrative Office
1334 Post Avenue
Torrance, CA 90501
www.ncaddsb.com

Adolescent Program

Building Blocks

Community Prevention
and Recovery Program

Domestic Violence
Program For Batters

Drug Court Foundation
Project

Family Preservation
Program

Flossie Lewis Center

High Gain Drinking
Driver Programs

Outpatient Program

Proposition 36 Program

South Bay Employee
Services

Tobacco Education
Program

February 21, 2006

City of Torrance
Grant Program for Non-Profit Social Services Agencies
3031 Torrance Boulevard
Torrance, CA 90503

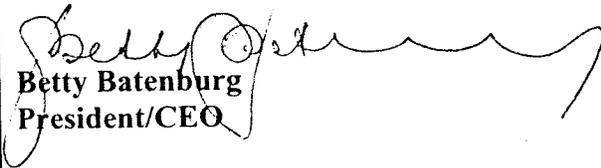
Dear Commission Members:

This letter serves as the final report for the \$2,000 grant we received to provide on-campus Recovery & Education Groups for Adolescents at North and South High Schools from February 23, 2005 to February 9, 2006.

Our counselor Joan Waddell, CADC II, facilitated a total of 38 groups at North High-and South High Schools. These groups were on-campus support groups for students with alcohol and other drug related problems. In addition we provided 86 individual counseling sessions to these students during this time period.

Please see attached an overview on the expenditures for this project. Please call me if you have further questions at (310) 328-1460.

Thank you,


Betty Batenburg
President/CEO

BOARD OF DIRECTORS

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Robert Smith
Stephen Stewart
Gloria D. Williams

Betty Batenburg
President & CEO

Out reach in South Bay High Schools

	Groups	Individuals
February 2005	4	5
March	4	8
April	4	13
May	9	20
June	2	3
July	0	0
August	0	0
September	0	0
October	0	0
November	8	14
December	4	9
January 2006	3	14
Total	38	86

City of Torrance Grant Actual Expenditures
Grant Period: March 2005 to February 2006

A staff Counselor spent 336 hours on this project over a period of 12 months. 102 hours of the total hours spent on this project were charged to the City of Torrance Grant Funds, for a total wages of \$2,000.00 including Payroll taxes.

$102\text{hours} \times \$18.00/\text{per hour} = \$1,836 + \$164(9\%)\text{Payroll taxes} = \$2000.$

NEW LIFE ADVOCACY



New Life Advocacy
Family Court Advocates for Victims of Domestic Violence

March 7, 2006

Community Services Commission
c/o Community Services Department
3031 Torrance Boulevard
Torrance, California 90503

Attention: Mr. Kenny Kelso, Commission Liaison

**Narrative Report
2005 Funding**

- Amount of funding: **\$3000.00** issued on 2/8/05 and received on 2/23/05. Entire amount was spent on our office rental, which is \$3,960 per year.
- We delivered our Court Advocacy Services to **126 victims of domestic violence** who are residents of Torrance. They were able to safely come to our office at the confidential location.

Cancelled checks are available on request. Thank you.

Submitted by Karol Sikie on March 7, 2006

PMB # 5598, 21213- B Hawthorne Blvd. Torrance, CA. 90503
Tel-310.316.4035 Fax-310.370.2922 E-mail- nladv@gte.net
www.newlifeadvocacy.org

PEDIATRIC THERAPY NETWORK



Pediatric Therapy Network

March 23, 2006

Mr. Kenny Kelso, Sr. Recreation Supervisor
 kkelso@tornet.com
 Liaison to the Community Services Commission
 3031 Torrance Blvd.
 Torrance, CA 90503

FINAL GRANT REPORT City of Torrance Grant 2005

Pediatric Therapy Network
 1815 W. 213th Street, Suite 100
 Torrance, CA 90501
 (310) 328-0276
 Terri Chew Nishimura, MA, OTR/L
 Director of Program Development

1. Financial Report:

On February 8, 2005, Pediatric Therapy Network received a City of Torrance grant for \$2,300 for the purchase of (3) Rifton Seating System Chairs and accessories for use with children with disabilities in our therapy center. The breakdown of expenditure follows:

(3) Rifton Seating System Chairs (R610 series)	\$446 each	\$1,338
(3) Sets of accessories to meet therapeutic needs (abductor, leg prompts, trunk support, tray, headrest, handhold):	\$321 per set	<u>\$ 963</u>
		\$2,301

City of Torrance Final Grant Report
March 2006
Page 2

2. Narrative Report:

PTN provides occupational and physical therapy to children with a wide range of developmental delays and disabilities. Many of our young clients have poor control of head, trunk, arm and leg movements, which prevents them from sitting up independently. The Rifton chairs and seating systems support their posture and promote optimum positioning. This enhances their ability to develop fine motor and feeding skills. It also helps their social, psychological, and emotional development when they can sit up during structured tabletop group activities, such as social, cognitive, language group sessions with teachers and speech-language groups with therapists, and during "circle time" and "snack time." Being able to participate with the other children in these activities is crucial to their development.

These seating systems are especially valuable in feeding skills development, as the children no longer have to struggle with the issue of sitting up and can focus their attention and energy on developing their chewing and swallowing skills.

These chairs are used daily in our early intervention program. There are 3 morning sessions of Leaps & Bounds, and 2 afternoon sessions, 5 days a week. At a minimum, that means there are 15 children every day who benefit from using these chairs, for 75 uses a week throughout the year.

The children have been able, by using these chairs and seating systems, to develop and practice movements than enhance their basic physical functionality. In addition to displaying improvement in their physical skills, the psychological benefit of being able to sit up with their peers further motivates these children to participate, accelerating the improvement of their physical skills. One child who resisted using the chair initially became motivated to climb into his chair independently for participation in activities. Committee member Jack Hachmeister did a site visit and was able to see the therapeutic uses during our early intervention program.

Thank you for helping us to provide such a valuable tool to the most vulnerable of our clients and to dramatically improve their functionality and future. Please let me know if further information is required.

Most sincerely,



Terri Chew Nishimura, MA, OTR/L
Director of Program Development

PROJECT TOUCH

710 Pier Avenue
Hermosa Beach, CA 90254
(310) 379-2797 (310) 379-9267 Fax
ptouch@earthlink.net

PROJECTtouch



Serving the special needs of
youth and their families in
the Beach Cities and surrounding
communities since 1974.

Kenny Kelso, Commission Liaison
Torrance Community Commission
3031 Torrance Boulevard
Torrance, CA 90503

Mr. Kelso:

As you can see from the enclosed General Information sheet for our August 30 & 31 Adventure Based Challenges Program, we split the activities between the AdventurePlex and Culver City Park.

At the AdventurePlex, their staff guided our youth and adult counselors and volunteers through various personal confidence and team building activities, low ropes and rock wall climbing, etc.

At Culver City Park, under the guidance of staff from Fulcrum Learning Systems, Inc. (who provided equipment and expertise), the clients, staff and volunteers put their newly learned skills to the test during a high ropes course.

Our Clinical Director, Robert Babb, used all of these activities to connect with the challenges our clients have or will face as they mature. The group came back enthusiastic and bonded closer together.

Thank you for giving our clients this opportunity to enrich their attitudes and lives.

Sincerely,

A handwritten signature in black ink that reads "A. MacLennan".

Amanda MacLennan
Executive Director
PROJECTtouch

DO. RISK. GROW.



Invoice

DATE	INVOICE NO.
09/07/05	274

BILL TO	
Project Touch 710 Pier Avenue Hermosa Beach, CA 90254 Attn: Robert Babb phone 379.2797 fax 379.9264	

PLEASE SEND PAYMENT TO
Fulcrum Adventures 204 Bicknell Avenue Suite #102 Santa Monica, CA 90405 Attn: Leslie Bourne 310.452.7992

TERMS	Date(s) Delivered
Due on receipt	Aug.31, 2005

ITEM	DESCRIPTION	RATE	QTY	AMOUNT
Absolute Team	Leadership and Team Development Challenge Ropes Course CC ropes course, 2 Facilitators site fee, insurance	1,500.00	1	1500.00

Sorry for delay in payment. Just received invoice 9/28/05

PROJECT TOUCH CORPORATION
710 PIER AVENUE PH. 310-379-2797
HERMOSA BEACH, CA 90254

3114

PAY TO THE ORDER OF

Fulcrum

DATE *Oct. 1, 2005*

90-7110/27
. 3222

One Thousand Five Hundred and 00/100

\$ 1,500.00

DOLLARS



FOR *Invoice 274*

*Jackie J. LaBouff
Ann L. Ferrish*

⑈003114⑈ ⑆32227⑆106⑆602700⑆4988⑈



Statement for account number: ~~XXXXXXXXXXXXXXXXXXXX~~
 New Balance \$314.95
 Payment Due Date 10/15/05
 Past Due Amount \$0.00
 Minimum Payment \$10.00

Enroll me in the optional Payment Protector Plan. I understand the enclosed offer and may cancel any time.

Make your check payable to Chase Card Services.
 New address or e-mail? Print on back.

Amount Enclosed \$ 314.95

Initials _____ Date _____

44171200613375020001000000314955054863



70303 BEX Z 26305 D
 ROBERT W BABB
 5010 VIA EL SERENO
 TORRANCE CA 90505-6248

CARDMEMBER SERVICE
 PO BOX 94014
 PALATINE IL 60094-4014



⑆5000160201⑆ 221006133750261⑆

10/12/05 check # 3117

2005 Wilderness Challenge Van Rental

RSVP OF SOUTH BAY



RSVP of South Bay

Rooted in Community Service

March 2, 2006

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Van Lingen Towing

1st Vice President
Aurelia Freeman
SBC

2nd Vice President
Kathryn Joiner
Torrance Memorial Health Center

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Torrance Unified School District
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Roadium Open Air Market
Mark Hebson
Farmers Insurance
Pat Sandt
Marcom Connections
Richard Wencloff
Beltone Hearing Aid Center

Staff

Thomas White
Executive Director
Ghislaine (Ges) Davis
Program Manager

City of Torrance
COMMUNITY SERVICES COMMISSION
c/o Community Serviced Department
3021 Torrance Boulevard
Torrance, California 90503
Attn: Kenny Kelso, Commission Liaison

Dear Mr. Kelso:

I have included herewith the documentation need to complete the RSVP requirements for its 2004/2005 SAIF grant from the City of Torrance.

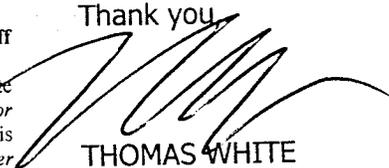
1. Services:

Funds provided allowed RSVP to provide SAIF presentations at 10 South Bay locations, using the services of five 5 volunteers. The program reached approximately 150 individual seniors through SAIF presentations, and another 850 through outreach and information campaigns, including flyers, and posting on the RSVP web site.

2. Summary of Expenses:

- \$780 - Five percent of Volunteer Coordinator (\$10.00 per hour x 30 hours a week x 52 weeks x 0.5)
- \$ 920 - Consumable supplies
- \$300 - Telephone and Communications (\$25 x 12)

Thank you,


THOMAS WHITE
Executive Director

Enclosure

Retired & Senior Volunteer Program

1339 Post Avenue
Torrance, CA 90501
Phone: 310-320-3322
Fax: 310-320-3949



CITY OF
TORRANCE

POLICE DEPARTMENT

JAMES D. HERREN
CHIEF OF POLICE

February 2, 2004

Mr. Jes Davis
RSVP of South Bay
1339 Post Avenue
Torrance, CA 90501

Dear Mr. Davis:

Thank you for your letter commending Detective Tim Stark for his presentation at your Seniors Against Investment Fraud meeting. I always appreciate hearing compliments about members of our Department. A copy of your letter will be shared with Detective Stark and placed in his file.

I am very pleased you found this identity theft program to be worthwhile and, again I thank you for taking the time to express your appreciation of this program.

Sincerely,



James D. Herren
Chief of Police

SAIF PRESENTATIONS

NAME	ADDRESS	CITY & ZIP CODE	PHONE #	CONTACT	APPT. DATE
Seasons Senior Apartments	109 Francisco	Redondo Beach, CA 90277	310-374-6664		
Golden West Towers	3510 Maricopa Ave	Torrance, CA 90503	310-371-4801		
Casa de Los Amigos	123 Catalina Avenue	Redondo Beach, CA 90277	310-212-5898		
Gardena Senior Citizens Bureau	1670 W 162nd Street	Gardena, CA 90247	310-217-9552		
Hawthorne Senior Center	3901 W El Segundo Bl	Hawthorne, CA 90250	310-970-7254		
Herma Tillim Senior Center	3614 W Artesia Blvd	Torrance, CA 90504	310-329-1889		
Joslyn Center	1601 Valley Drive	Manhattan Beach, CA 90266	310-802-5420		
Normandale Senior Center	22400 Halldale	Torrance, CA 90501	310-856-2746		
Anderson Park	3007 Vail	Redondo Beach, CA 90278	310-371-9036		
Perry Park	2308 Rockefeller Lane	Redondo Beach, CA 90278	310-318-0650		
Red. Bch. Sr. & Fam. Services	320 Knob Hill	Redondo Beach, Ca 90277	310-318-0650		
Walteria Park Sr. Cit. Center	3855 242nd Street	Torrance, CA 90505	310-378-3862		

SAIF 2005 Volunteers

NAME	PHONE	ADDRESS	CITY	STATE	ZIP	Email
Artene Cohen	534-5164	20 Club View LH	RHE	CA	90274	
Janet Mc Cardle	618-9590	1641 Fern Ave	Torrance	CA	90503	macian1@att.net
John Evans	376-3646	2503 Alvoird LN	RB	CA	90278	
Robert Lerner	543-4544	1200 Opal St #24	RB	CA	90277	lernerbob@aol.com
Andy Erian	534-5164					

**THE SALVATION ARMY
TORRANCE CORPS.**

THE SALVATION ARMY**TORRANCE CORPS**

4223 Emerald, Torrance, California 90503-3093
 Phone (310) 370-4515 Fax (310) 370-8835
www.salvationarmy-torrance.org



WILLIAM BOOTH
 Founder
 JOHN LARSSON
 General
 LINDA BOND
 Territorial commander
 PAUL R. SEILER
 Divisional Commander

March 2, 2006

Community Service Commission
 C/o Parks and Recreation Department
 3031 Torrance Boulevard
 Torrance, California 90503
 Attn: Kenny Kelso, Commission Liaison

Dear Kenny,

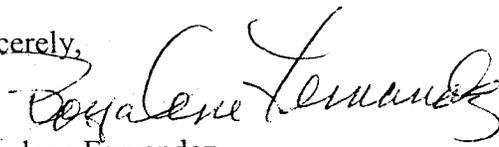
I'm sending you our final report on our 2005 Grant with update information regarding the grant that was awarded to The Salvation Army Adult Day Care from the City of Torrance. Your generous grant for \$5000.00 has been distributed for our scholarship program.

Enclosed please find our financial report, indicating how the funds have been used. It will show how far we have been able to assist 8 families with your scholarship.

Enclosed are notes on each recipient who utilized the scholarship funds. We hope you will enjoy reading about each member and how attending The Salvation Army Adult Day Care Center has benefited them tremendously with social, mental and physical stimulation. With your help caregivers benefit by allowing them respite time, and helping them have their love ones stay home longer.

On behalf of everyone at The Salvation Army Adult Day Care, and especially those families who have been blessed by your generosity, we sincerely thank everyone at the City of Torrance Service Commission for your continued support of our program.

Sincerely,


 Royalene Fernandez
 Adult Day Care Director

Adult Day Care Advisory Council: Pat Hoyle, Chairperson, Nancy Cafell, Tony Goorchenko, Marianna Hofer, Lee Kellogg, Ellen Ross, Lisa Norris, Connie Horstkotte, Doris Herzog, Beverly Lendres, Karen Liebig, Barbara Dooty, Pete Warner, Captain Wild.

**The City of Torrance; Community Service Department
Older Adult Day Care Subsidy Program**

Grant awarded was for \$5000.00 March'2005

Recipients progress notes for 2005/2006

Recipient #1

E.B. is a 82 year old lady who worked in a beauty shop til she was in her late 60's, she had a stroke and has been living alone til a few years ago when her son had to move in with her and take care of her daily needs. He still needs to work so with the help of the City of Torrance Grant she is able to come to our center more days and her son can work knowing his Mom is being taken care of.

Recipient #2

B.O. is a 79 year old lady with Alzheimers Disease she lives with her daughter in Torrance. She raised 4 children and volunteered at their Torrance School. Since her husband passed away 10 years ago she has lived with her oldest daughter in Torrance. With a very low income her daughter needs to work with the help of the City of Torrance she is able to keep her job and know her mother is taken care of at our center and still able to have her mom live at home.

She is very quiet but enjoys our many music programs.

Recipient #3

W.D. is 86 years old gentleman who is energetic, vibrant young man trapped in an old body. He is our class clown, he brings a spark of life where ever he goes. Born and raised in East Los Angeles, did his tour of duty in the Marines; made his home in Torrance over 50 years. Because he was unable to stay in his rented apartment any more, he had to move into a retirement home where they do the meals and give him his medication. He has a heart condition and recovering from a stroke. It takes everything to stay in his retirement home in Torrance. His family is unable to help, so he thought he couldn't come to our center any more. But with the help of the City of Torrance he is able to attend the Adult Day Care Center as often as health allows and see his friends.

Recipient #4

S.O. is a 78 year old lady with Parkinsons, she is enable to use her right knee and arm.. She worked for Torrance Medical Center for 20 years in their cafeteria as a supervisor. Her daughter moved in to her Torrance home where her mother lived in for over 30 years with her husband and 2 children. With the help of the City of Torrance grant she is able to come to our center while her daughter works. We took care of her til she passed away in November.

Recipient #5

W. C. is a 83 year old gentleman with Alzheimer's Disease for 9 years, he lives with his wife in the same house in Torrance since 1965. His wife wants to keep him at home and

with the help of the City of Torrance she is able to have some time to herself and he really enjoys the time at our center.

Recipient #6

M.L. is a 81 year old lady who still lived by herself in Torrance, her family doesn't live in our state and became very concerned about their mother being alone all during the day. With the help of the City of Torrance we where able to pick her up and have her spend some of the days with us.

Recipient #7

E. G. is a 82 year old lady who had a stroke in 1994, she has lived in her home in Torrance for 54 years. Worked for the Torrance school system in their kitchen department for over 25 years. Her granddaughter lives with her and is unable to work because of her own medical condition. With the help of the Torrance grant she is able to come to our center more days a week, in that way she is able to stay in her own home.

Recipient#8

D.V. is a 83 year old woman with Alzheimer's , she lived in Torrance for over 30 years and now with her daughter and grandson who has Spina Bifida, the daughter herself has just been diagnosed with Parkinsons. The daughter came to us for assistance and with the help of the City of Torrance Grant we where able to give her 2 days per week as long as her health allows her to attend.

THE SALVATION ARMY ADULT DAY CARE**2005/06 SCHOLARSHIP RECIPIENTS**

<u>NAME</u>	<u>RECIPIENT #</u>	<u>AMOUNT</u>	<u>EXTRA DAYS</u>
E.B.	1	\$480.00	24 half days
B.O.	2	\$750.00	30 full days
W.D.	3	\$680.00	80 days/co-pays
S.O.	4	\$650.00	26 full days
W.C.	5	\$625.00	25 full days
M.L.	6	\$600.00	20 half days
E.G.	7	\$680.00	28 full days
D.V.	8	\$535.00	27 half days
	TOTAL	\$5000.00	

**SOUTH BAY CHILDREN'S
HEALTH ASSOCIATION,
INC.**

SOUTH BAY CHILDREN'S HEALTH CENTER ASSOCIATION, INC.

Established 1947

A NON PROFIT, TAX EXEMPT, CHARITABLE, PHILANTHROPIC CORPORATION

501(c)(3) Tax ID 95-6003956

March 9, 2006



Mr. Kenny Kelso
Senior Recreation Supervisor
Liaison to the Community Services Commission
 3031 Torrance Boulevard
 Torrance, CA 90503

Subject: **Grant Number: C2005-2006**
Amount: \$3,000.00



Member

Agency

United
Way

CLINICS

DENTAL
VISION
HEARING
CHILD GUIDANCE

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Executive Director
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Vice-President
Cindy Scotto
Secretary/Treasurer
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Chet Craft
Lisa Montes
O.J. Pandey

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Guy Gabriele
Judy Gibson
Zsolt Jancsik
Neal Natsumeda, O.D.
Richard Neese, D.C.
Ernie O'Dell
Bruce Osterman
Bill Simmons
Steve Smith
Kerry Welsh
Stephen Woo
Anthony Xinis
Nelson Zager

Dear Mr. Kelso,

In accordance with **Article XI, Reports of City of Grant Program for Non-Profit Social Services Agencies**, the South Bay Children's Health Center is providing the following information for the Grant Period of February 23, 2005 to February 23, 2006.

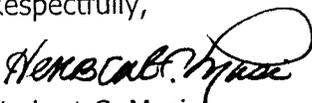
Information provided is presented in eight (8) sections summarizing financial and client service activity as follows:

1. **Expenditures**
2. **Equipment / Supplies**
3. **Patient List**
4. **Salaries / Wages – S.B.C.H.C.**
5. **School Screenings**
6. **Statistics**
7. **Number of Appointments**
8. **Transactions**

* Please note that **item No. 3** of this report contains confidential patient information, subject to **H.I.P.A.A. Federal Regulations**. **All** objectives of the dental program provided by the Center to the Torrance area children were met.

If you have any questions in reference to the report / material provided, or are in need of further explanation or assistance, please contact me at (310) 316-1212.

Respectfully,


 Herbert C. Masi
 Executive Director

Cc: File
 Attachments (8)

William H. Hannon
Foundation

Sandpipers,
a Philanthropic
Foundation

The Vasek and
Anna Maria Polak
Charitable
Foundation

SOUTH BAY CHILDREN'S HEALTH CENTER

410 S. Camino Real, Redondo Beach, CA 90277

Telephone (310) 316-1212

Fax (310) 316-4411

Email: sbchc@earthlink.net

CHILD GUIDANCE CLINIC

1617 Cravens Avenue, Torrance, CA 90501

Telephone (310) 328-0855

Fax (310) 328-9636

Torrance Expenditures for 2004-2005					
				Total cost	Paid by grant
Total # of children served at the SBCHC	618				
Total # of children from Torrance	76	12.28%			
Total # of appointments	206				
Total # of School children screened	1426			\$1,050.00	
Total cost of services rendered for Torrance	\$22,384.00				
Paid by Parent or Insurance	\$11,018.00				
Paid by Center and grants	\$11,366.00			\$11,366.00	
Staff salaries and wages	\$84,253.00	12.28%		\$10,346.27	
Equipment and Supplies	\$17,600.00	12.28%		\$2,162.00	
				\$24,924.27	\$3,000.00
Torrance Expenditures for 2004-2005					

SWITZER LEARNING CENTER



Switzer Learning Center

2201 Amapola Court, Torrance, CA 90501-1431 • (310) 328-5648 fax • (310) 328-3611 phone
 e-mail: administration@switzercenter.org • web page: www.switzercenter.org
 Established in 1966 as a Tax Exempt 501 (c)(3) Nonprofit Corporation • Tax ID # 95-2458879

ADMINISTRATORS

Rebecca E. Foo, Ph.D.
Executive Director
Larry Brugnattelli, M.F.T.
Associate Director
Darla A. Dunlop, Ph.D.
Development Director

February 23, 2006

Mr. Kenny Kelso, Sr.
Liaison to the Community Services commission
City of Torrance
3031 Torrance Blvd.
Torrance, CA 90503

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Bret Bruns
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Clarence Chappell
Heartland Payment Systems
Torrance Library Commissioner
Sandra Jacobs
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Ted Lieu, J.D.
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Chief of Staff
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Julie Thong
Health and Wellness
Business Owner
Gavin Wasserman, J.D.
Wasserman & Wasserman, L.L.P.
David Wilson, C.P.A.
Board Vice Chair
Bay Cities National Bank

Dear Mr. Kelso;

Thank you again for the \$3,000 grant awarded to Switzer Center for their adaptive physical education program. This program proved to be very successful with our special needs students.

Attached is the final report for grant number C2005-011. The report summarizes our accomplishments, gave examples two students who have benefited from the adaptive physical education program and summarizes how the \$3,000 grant was spent. I have also attached copies of the receipts or invoices for the equipment purchased.

If you have any questions about the final report please do not hesitate contacting me at Switzer Center (310) 328-3611 ext. 332. Again thank you for your support.

Sincerely,

Darla A. Dunlop, Ph.D.
Director of Development

BOARD ADVISORS

Richard V. Bongard
Torrance Fire Chief
John Coleman
Consultant
Janet Doak
Consultant
James D. Herren
Torrance Chief of Police
Jan Switzer, Ph.D.
Founder

MISSION STATEMENT

Switzer Learning Center improves the lives of those challenged by learning, social and emotional difficulties by maximizing their educational competence and psychological well-being.

Switzer Learning Center
Adaptive Physical Education Program
Grant Number: C2005-011

Final Report
2/23/06

Narrative Report:

In February 2005, Switzer Center was awarded a \$3,000 grant by the City of Torrance to purchase physical education and fitness equipment for our adaptive physical education program. This funding was awarded prior to our move to our new campus allowing us to purchase playground equipment for the new basketball and volleyball courts as well as update our fitness equipment in the fitness room at the new location. These purchases not only provided much needed equipment for the adaptive physical education program but also augmented the playground equipment used by all students during recess and park day field trips.

Physical activity is an essential part of child and adolescent growth and development. When children with learning, emotional and behavioral problems become frustrated and overwhelmed they are more likely than the average student to act out violently or withdraw and isolate them self. With an adaptive physical education program, our students have an appropriate physical outlet to express their pent up feelings. Their self-esteem is enhanced, they build agility, strength and improve their cardiovascular system and learn to work productively with one another in team sports.

Since receiving funding from the City of Torrance, Switzer Center has provided 365 hours of individual adaptive physical education programming. This is a 97% percent increase over the 185 hours of adaptive physical education services provided in the previous year. Let me describe how the adaptive PE program has benefited two students.

Gary (not his real name) is a 16-year-old African American boy who weighs over 325 pounds. Previously when the APE teacher tried to involve him in sports he would refuse and he was too heavy to use the fitness equipment in the gym. Gary is now able to either walk on the treadmill or ride on the recumbent bike for 20 minutes each day. His mother commented that this is the first exercise program Gary has participated in for more than five years. His mood and cooperation in school is beginning to improve and Gary is starting to feel better about himself.

Maria (also an alias) is a 17-year-old Mexican American girl who suffers from asthma and arthritis in her knees. Because of her physical limitations, Maria has become increasingly lethargic and has gained 40 pounds. She is embarrassed by her large size but feels incapable of exercising. Maria began to use the fitness equipment in the gym under the supervision of the APE teacher. She has begun to lose weight and is finding that the physical activity is actually helping her breathing and the stiffness and pain in her knees. She is now feels more in control of her life, is motivated to lose weight and maintain a more active life style.

The full student body also benefits from the equipment purchased through the City grant as each student is provided approximately 100 hours of physical activity annually. This amounts to approximately 6,500 hours (variation due to holidays, absences, etc.) of participation in team sports, in-door and out-door recreational activities, and fitness training. Our students are now able to participate in basketball, soccer, softball, kickball, volleyball, track and field, and tag football, when previously they only had basketball and soccer available. The girls have started a fitness program and are participating in the team sports as well as aerobics, stretching and are looking forward to beginning core strength training with the large balance balls.

Although the adaptive physical education program has been quite successful we were late in purchasing all of the equipment because of our move to the new campus. The school moved at the end of June 2005 and we were not able to get the fitness room ready for new equipment until the fall. The expansion of the adaptive physical education program was late in being implemented until after the equipment was purchased. We now have a fully furnished exercise and fitness room, and have purchased all of the playground equipment. We anticipate that the program will now be expanded to include more students on an individual basis and to increase the team sports.

As a nonpublic school, we receive students from various school districts in the South Bay. With the move to the new campus, we anticipated an increase in the enrollment of students but an unusually large graduation class (12) and return of many students to their home school districts (12) has resulted in our enrollment remaining at 80 students. Additionally, we anticipated an increase in enrollment from the Torrance Unified School District but this did not occur.

Financial Report:

The following fitness and physical education equipment was purchased from the City of Torrance \$3,000 grant. Receipts are attached to this report.

Portable Basketball System (stand and hoop)	\$399.99
Steel Framed Basketball backboard & rim	249.99
Gym quality treadmill	1600.00
Gym quality recumbent bike	800.00
Shipping and handling	<u>189.98</u>
Total	\$3,049.98

Please note: We received two additional grants totally \$1,500 for the adaptive physical education department. This has allowed us to purchase playground equipment, volleyball, softball and soccer equipment, and individual fitness equipment including individual weights, jump ropes, balance balls, elastic bands for stretching and aerobics and several exercise videos.

**TORRANCE-LOMITA
MEALS ON WHEELS, INC.**

City of Torrance

Community Services Commission

Narrative report from Torrance-Lomita Meals On Wheels

TORRANCE-LOMITA MEALS ON WHEELS IS ESPECIALLY GRATEFUL TO THE TORRANCE COMMUNITY SERVICES COMMISSION FOR PROVIDING FUNDS FOR OUR PROGRAM. THE \$6100.00 WERE USED TO FUND PACKAGING MATERIALS TO PACK THE HOT AND COLD MEALS FOR DELIVERY TO OUR CLIENTS.

WE HAVE PURCHASED, PACKED AND DELIVERED 38,884 MEALS IN THE PAST YEAR. WE SERVE ONE HOT AND ONE COLD MEAL SO THAT 19,000 PERSONS WERE SERVED MEALS. WE HAVE TWO PAID STAFF PERSONS AND NEARLY 200 VOLUNTEERS THAT KEEP OUR PROGRAM OPERATING 52 WEEKS A YEAR. OUR AIM AND GOAL IS TO PROVIDE NUTRITIONALLY SOUND AND APPEALING MEALS TO THOSE WHO ARE HOUSEBOUND, WHO ARE UNABLE TO SHOP AND PREPARE MEALS FOR THEMSELVES DUE TO HANDICAP, AGE, FRAILTY OR MENTALLY AND/OR PHYSICALLY IMPAIRED. WE DO NOT DISCRIMINATE DUE TO RACE, RELIGION, SEX, COLOR, NATIONAL ORIGIN, AGE OR DISABILITY.

WE SERVE UP TO 96 PERSONS PER DAY. THE CITY IS DIVIDED INTO 8 GEOGRAPHIC AREAS TO FACILITATE DELIVERY, AND TWO VOLUNTEERS ARE ASSIGNED EACH ROUTE TO DELIVER THE HOT AND COLD MEALS. WE COMPLY WITH ALL FEDERAL, STATE, COUNTY AND CITY REGULATIONS AND BELONG TO THE NATIONAL MEALS ON WHEELS CONFERENCE--MOWAA , ALTHOUGH WE ARE AUTONOMOUS. WE HAVE AN "A" FROM THE COUNTY HEALTH DEPARTMENT RATING FOR FOOD SERVICE.

WE WOULD LIKE TO THANK THE CITY OF TORRANCE COMMUNITY SERVICES COMMISSION FOR THEIR CONTINUED SUPPORT OF OUR PROGRAM TO HELP THOSE WHO ARE HOUSEBOUND, DISENFRANCHISED, HANDICAPPED, OR MARGINAL IN OUR COMMUNITY.

SINCERELY,



GEN GORCIAK

MEMBER OF THE BOARD OF DIRECTORS
TORRANCE-LOMITA MEALS ON WHEELS

CITY OF TORRANCE
COMMUNITY SERVICES COMMISSION

FINANCIAL REPORT SUMMARIZING EXPENDITURES OF CITY GRANT
FUNDS ASCRIBED TO TORRANCE-LOMITA MEALS ON WHEELS.

WE RECEIVED A TOTAL OF \$6100.00 FROM THE CITY OF
TORRANCE TO PROVIDE FUNDS FOR PACKAGING OF OUR HOT
AND COLD MEALS TO OUR CLIENTS.

OUR MONTHLY PACKAGING INVOICES FROM US FOODS ARE AS
FOLLOWS:

JANUARY:	\$678.14
FEBRUARY:	\$597.84
MARCH:	\$1046.71
APRIL:	\$ 430.82
MAY:	\$652.16
JUNE:	\$972.54
JULY:	\$708.97
AUGUST:	\$806.79
SEPTEMBER:	\$889.93
OCTOBER:	\$796.84
NOVEMBER:	\$885.97
DECEMBER:	\$736.18

TOTAL: \$9202.89

PLEASE ALSO NOTE OUR INCLUDED INCOME-LOSS STATEMENT

1991-2004 INCOME LOSS STATEMENT

	12/31/04	12/31/03	12/31/02	12/31/01	12/31/00	12/31/99	12/31/98	12/31/97	12/31/96	12/31/95	12/31/94	12/31/93	12/31/92
RECEIPTS													
Client Fees	\$98,864	\$91,252	\$74,071	\$73,818	\$71,061	\$67,717	\$59,205	\$58,643	\$55,175	\$52,572	\$54,095	\$47,465	\$44,914
Donations	\$18,661	\$21,742	\$24,107	\$17,482	\$21,396	\$20,218	\$26,978	\$21,597	\$18,652	\$30,210	\$20,427	\$18,500	\$23,570
Interest	\$410	\$737	\$1,672	\$2,482	\$1,464	\$2,597	\$1,645	\$2,619	\$197	\$109	\$405	\$725	\$1,635
Vol. Lunch	\$315	\$267	\$291	\$259	\$304	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Misc.	\$650	\$134	\$75	\$1,984	\$223	\$110	\$279	\$511	\$489	\$372	\$616	\$0	\$212
Income Totals	\$118,900	\$114,132	\$100,216	\$96,025	\$94,448	\$90,642	\$88,107	\$83,370	\$74,513	\$83,263	\$75,543	\$66,690	\$70,331
EXPENSES													
Food	\$52,136	\$50,147	\$51,155	\$49,813	\$45,546	\$38,582	\$49,720	\$37,659	\$35,778	\$30,793	\$34,902	\$40,533	\$26,682
Packaging	\$9,202	\$9,751	\$9,042	\$9,552	\$8,135	\$7,014	inc above	\$7,645	\$7,114	\$6,104	\$4,550	\$3,152	\$6,410
Rent/Utilities	\$2,177	\$2,101	\$2,002	\$2,036	\$1,998	\$1,964	\$1,896	\$1,857	\$1,788	\$1,822	\$2,354	\$4,065	\$1,915
Salaries	\$28,362	\$27,685	\$26,867	\$26,575	\$25,555	\$23,956	\$24,832	\$22,926	\$21,965	\$21,053	\$21,241	\$20,518	\$21,563
Payroll Tax Exp.	\$2,788	\$2,157	\$2,431	\$2,061	\$2,308	\$1,995	inc above	\$2,183	\$1,854	\$2,057	\$1,791	\$1,824	\$1,799
Hospitality Exp.	\$185	\$182	\$521	\$299	\$195	\$217	\$327	\$446	\$323	\$588	\$346	\$454	\$461
Office Exp.	\$2,643	\$1,374	\$4,936	\$747	\$1,317	\$3,438	\$1,733	\$1,039	\$1,542	\$1,750	\$2,303	\$1,704	\$1,543
Kitchen	\$1,666	\$4,786	\$206	\$1,463	\$1,259	\$855	unknown	\$4,006	\$508	\$3,764	\$1,377	\$424	\$1,009
Insurance+W/C	\$9,206	\$8,487	\$6,892	\$6,732	\$5,376	\$4,565	\$4,018	\$3,866	\$3,892	\$1,562	\$3,855	\$5,756	\$3,676
Volunteers	\$1,337	\$1,233	\$1,884	\$888	\$706	\$740	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Client Favors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Misc.	\$1,684	\$30	\$30	\$224	\$333	\$445	\$2,203	\$969	\$1,469	\$2,021	\$1,556	\$139	\$2,007
Expense Totals	\$111,386	\$107,933	\$105,966	\$100,390	\$92,728	\$83,771	\$84,729	\$82,596	\$76,233	\$71,514	\$74,275	\$78,569	\$67,065
Yr. Profit (Loss)	\$7,514	\$6,199	-\$5,749	-\$4,365	\$1,720	\$6,869	\$3,378	\$777	-\$1,718	\$11,747	\$1,267	####	\$3,265
Meal Price/Day	\$5.00	\$5.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$3.50	\$3.50	\$3.50	\$3.50	\$3.00	\$3.00
Aver # Clients	77	79	77	74	70	67	68	?	?	?	?	63	?
Total Assets	\$54,016	\$46,745	\$40,219	\$45,968	\$50,333	\$48,613	\$41,744	\$38,364	\$37,586	\$39,304	\$27,557	\$26,289	\$38,168

**TORRANCE-SOUTH BAY
YMCA**

Torrance-South Bay YMCA
2900 West Sepulveda Blvd. Torrance, CA 90505
(310) 325-5885 Fax (310) 539-6049

September 6, 2005

Mr. Kenny Kelso, Sr. Recreation Supervisor
Ms. Sue Herbers, City Clerk
City of Torrance
3031 Torrance Blvd.
Torrance, CA 90503

RE: FINAL AND NARRATIVE REPORT FOR GRANT NUMBER C2005-013

Dear Kenny and Sue,

It is my pleasure to provide you with this narrative report on our Healthier Kids Program, a childhood obesity community collaboration with Kaiser Permanente that the City of Torrance provided grant funding for. Earlier this year, the program was renamed to "CHAMPS" Choosing Healthier habits and Activity, Motivating for Personal Success, to have a positive name and acronym. This program was established as a result of the obesity epidemic our country is facing. This epidemic is a direct result of longstanding patterns of improper nutrition, physical inactivity, and changing family dynamics. Research states that those who are overweight and/or obese are at risk of developing chronic diseases, i.e. heart disease, cancer and diabetes.

The program began in February and since then we have hosted 2 sessions and have been successful in establishing a fun, affordable, community-based exercise and nutrition program for at-risk overweight and obese children, ages 8-12. The children involved in this program have been very enthusiastic and have shown weight loss, health awareness, improved eating habits, increased physical activity and an improved personal emotional outlook of themselves (i.e. body image, self-esteem).

The traditional model of counseling by medical providers with adjunctive nutrition classes for overweight children is not sufficient to combat this growing epidemic. What made our behavior modification program, aimed at pediatric weight management, unique was the integration of nutrition, physical activity, and emotional health modules to promote improved nutrition and activity patterns, improved self esteem and reduction in sedentary behaviors. Helping children and their families deal with this problem is difficult and frustrating and without emotional support for both the parent and child, the child will not be successful in losing weight and living a healthy lifestyle. For some time, patients and clinicians have felt overwhelmed at the lack of accessible, cost-effective interventions. Research supports a multidisciplinary approach aimed at reshaping at-risk and overweight children's nutritional and physical activity patterns.

As a result of City of Torrance funds, we were able to accomplish implementing the emotional health component of our program. City funding were used to partially fund the services of a trained counselor and physical fitness instructor to discuss in each class (2 classes/week for 12



*We build strong kids, strong families,
strong communities.*

weeks), emotional health aspects that effect their behavior and mental stability. The discussions occurred in groups with the child, the child and parent and with the parents by themselves over the entire 12 week session. By addressing topics in different groupings, specific issues could be discussed that play a factor in their obesity problem. Such as, parents providing verbal encouragement but not buying and bringing home healthy food choices or having the entire family embrace the lifestyle change. Other topics focused on negative triggers such as hurtful criticism at school that could affect their self esteem, produce depression and the onset of eating binges. Emotional conflict resolution skills were taught to enable them to contend with negative triggers. As such, subsequent negative behavior and emotional attitudes could be thwarted. Through continual positive reinforcement, our participants gained health awareness which increased their fruit and vegetable consumption and a reduction in sugar and fats. With exposure to fun, interactive activities in a supportive setting, such as a group grunion run, beach walks, volleyball, hockey, basketball, badminton, miniature golf, ice skating, etc. they learned to enjoy sports/activities that they may not have experienced before. They learned that they didn't have to be good as long as they participated and had fun. This transpired into the children wanting more physical activity and improving their emotional attitude!

Our objectives were to:

- establish a fun, affordable community-based exercise and nutrition program,
- present a dynamic culturally sensitive curriculum that integrated the three key components: nutrition, physical activity, and emotional health,
- reinforce key messages/concepts through fun, family oriented activities,
- be administered as a collaborative partnership between the Torrance – South Bay YMCA, Kaiser Permanente - South Bay and community pediatricians,
- be cost effective and reproducible;
- include a bridging program that fosters sustainability; and
- evaluate the feasibility and acceptability of the program in a community-based setting.

We believe that the CHAMPS program objectives have so far been met. We will strive to make this an effective intervention program for overweight children in our community to foster a healthy lifestyle and improved nutritional, emotional and physical behaviors to generate long-term weight maintenance. At the conclusion of the sessions, participants have been encouraged to link to ongoing activities in the community, such as joining the YMCA, Boys Scout, etc., as well as follow-up with their referring pediatrician to facilitate a long term impact outcome. Many of the families have joined the YMCA to maintain their progress and have expressed their gratitude for this type of program intervention.

We appreciate the City of Torrance's funding support which helped to implement the CHAMPS program. If you should have any questions, please feel free to contact me at 213-639-7630. Thank you again for your kindness.

Sincerely,


Elizabeth A. Haig
Development Director

Encl. Final Financial Report

YMCA of Metropolitan Los Angeles
 Monthly Forecast Review Report

	GL ACTUAL YR2005	GL BUDGET YR2006	CUR FRST YR2006	MAR-05	APR-05	MAY-05	JUN-05	JUL-05	AUG-05	SEP-05	OCT-05	NOV-05	DEC-05	JAN-06	FEB-06
570 Terrace South Bay															
10 U Operations															
0109 Other Fitness/FE Classes 2															
4000 Revenue	560	49,000	45,510	0	8,180	4,090	4,090	4,850	4,900	4,900	4,900	4,900	4,900	4,900	4,900
4700 Foundation Grants			20,450		8,180	4,090	4,090	4,090							
4701 Foundation Grants			20,450		8,180	4,090	4,090	4,090							
5000 Government Grants		49,000	24,500						4,900	4,900	4,900	4,900	4,900	4,900	4,900
5050 Other Grants		49,000	24,500						4,900	4,900	4,900	4,900	4,900	4,900	4,900
5300 Program Fees Other	560		560	0	0	0	0	560							
5330 Program Fees Other	560		560	0	0	0	0	560							
6000 Total Expenses, Reserves, & Transfers	67	44,707	33,247	1,055	2,208	1,938	1,580	1,904	4,071	4,071	4,071	4,071	4,071	4,071	2,103
6010 Expenses - Non Provisions & Transfers	67	44,707	33,247	1,055	2,208	1,938	1,580	1,904	4,071	4,071	4,071	4,071	4,071	4,071	2,103
6100 Salaries & Wages	53	20,904	18,856	838	1,771	1,555	1,255	1,445	1,816	1,816	1,816	1,816	1,816	1,816	1,456
6120 Salaries Program Exempt	53	17,304	15,865	828	1,255	1,255	1,280	1,280	1,435	1,435	1,435	1,435	1,435	1,435	0
6121 Salaries Program Non-Exempt	53	3,600	2,991	210	516	300	0	165	380	380	380	380	380	380	398
6200 Employee Benefits	5	4,762	3,385	72	143	129	126	128	398	398	398	398	398	398	398
6210 Medical/Dental Insurance	5	3,000	1,762	1	3	3	3	3	250	250	250	250	250	250	250
6220 Retirement	5	1,661	1,552	69	138	123	120	123	140	140	140	140	140	140	140
6230 Life Insurance		37	34	1	3	3	3	3	3	3	3	3	3	3	3
6240 Long Term Disability Insurance		64	38	3	3	3	3	3	3	3	3	3	3	3	3
6300 Payroll Taxes	10	3,631	3,203	148	294	254	199	233	316	316	316	316	316	316	248
6310 FICA	4	1,599	1,439	64	134	118	86	110	139	139	139	139	139	139	111
6320 Unemployment Insurance	2	318	218	13	15	9	0	5	28	28	28	28	28	28	18
6330 WC Comp Ins	4	1,714	1,546	69	145	127	103	118	149	149	149	149	149	149	119
6500 Supplies	0	8,650	4,423	0	0	0	0	98	865	865	865	865	865	865	865
6514 Program Supplies	0	3,500	1,848	0	0	0	0	98	350	350	350	350	350	350	350
6516 Food & Beverage	0	5,150	2,575	0	0	0	0	0	515	515	515	515	515	515	515
6900 Equipment		100	50	0	0	0	0	0	10	10	10	10	10	10	10
6930 Equip Purchased Non-Capit		100	50	0	0	0	0	0	10	10	10	10	10	10	10
7160 Other Expenses		6,660	3,330						666	666	666	666	666	666	666
7170 Printing Promotion & Media		6,660	3,330						666	666	666	666	666	666	666
7181 Intra-Y Promotion		6,660	3,330						666	666	666	666	666	666	666
Net Income	493	4,293	12,283	(1,055)	5,972	2,152	2,510	2,746	829	829	829	829	829	829	(2,103)

ACTUAL

Footnote

- Please Return your form to the YMCA or Mail it to the address on the backside of this form

Please have a staff person contact me: yes () no () Name (optional) Lisa

Date: 2/6/05 Daytime Phone: (310) 970-4294 Evening Phone: (310) 515-3802

Please Return or Mail to:

Torrance - South Bay YMCA ~ 2900 W. Sepulveda Blvd. ~ Torrance, CA 90505 ~ (310) 325-5885
Fax - (310) 539-6049 Attn: Greg Brogdon

Please use this section for additional comments, suggestions, concerns or a testimonial about the program:

This is a great idea and program. I did have some difficulty keeping my daughter engaged. ~~(Bye)~~ We did learn a lot and it was nice to get my daughter more informed. We are using many techniques and information to make better choices. Our relatives are very impressed. I hope to bring my niece next time. We will continue to work on improving our health habits. Both of us lost weight and my blood pressure has dropped to normal.

Great Job!

**TRINITYCare HOSPICE
FOUNDATION**

TRINITYCARE
HOSPICE
FOUNDATION

April 13, 2006

Mr. Kenny Kelso, Sr. Recreation Supervisor
Liaison to the Community Services Commission
City of Torrance
Parks & Recreation Department
3031 Torrance Boulevard
Torrance, CA 90509-2970

RE: Grant for \$1,000
Awarded 2/8/05

Board of Trustees

Scott Adler
John Benton
Paul Bower, M.D.
Eric Grace
Ann LaFranchi
Louise Talbot Lohman
Mildred S. Marx
Robert C. Perpall
Robert Popeney
Scott Sharpe
Neil Siegel
Mark Steinman

Jacqueline M. Glass
Chair

Dear Mr. Kelso:

In compliance with the requirements of the grant awarded to us by the Torrance City Council, as recommended by the Community Services Commission, enclosed is our final report regarding our "Necessities of Life" Program.

Funds from your generous grant of \$1,000 was used to support this program which brings comfort and care to our elderly patients in TrinityCare Hospice, as well as, our young patients in TrinityKids Care, the first and only pediatric hospice program in the greater Los Angeles area.

Our objectives with our "Necessities of Life" Program is to ensure that anyone who needs hospice care will receive it regardless of their ability to pay.

Please extend my warmest thanks to the members of the Community Services Commission and the Torrance City Council for the support they have given to us. We are honored to count the City of Torrance among our many loyal supporters in our efforts to help those in critical need at the end-of-life.

Should you need any additional information or have any questions, do not hesitate to call me on my direct line at (310) 257-3564.

Once again, thank you for helping to underwrite this essential community program.

Sincerely,

Rhysa M. Davis

Rhysa M. Davis
Director of Development

Enclosure: Final Grant report

FINAL REPORT TO THE CITY OF TORRANCE
FOR THE NECESSITIES OF LIFE PROGRAM
FROM THE TRINITYCARE HOSPICE FOUNDATION
ON BEHALF OF TRINITYCARE HOSPICE AND
TRINITYKIDS CARE

April 13, 2006

PROGRAM DESCRIPTION:

The Necessities of Life Program pays for the full cost of hospice care for patients with little or no health insurance. It also helps patients and their families who are financially devastated by a prolonged illness to pay their rent, phone, electric and gas bills, to buy food and other basic essentials, to cover health insurance premiums, and to purchase medical supplies and medications.

This program also provides assistance with funeral expenses, if necessary. Charity care is distributed largely between three main categories of patients

1. Those who have little or no health insurance,
2. those in lower income brackets, and
3. Families with dying children.

FUNDS USED:

Funds used from the City of Torrance grant provided assistance in the amount of \$1,000 for our "Necessities of Life Program" and was allocated to provide medical supplies and medications to help Torrance families who had no medical insurance, holiday gifts baskets, and bereavement support services.

Our unreimbursed medical care costs for patients without insurance in 2005 came to a total of \$350,000.

Our holiday 'Adopt a Family' Program provided gifts at a cost of \$3,000.

Our bereavement support services program cost \$8,911.

It is important to note that a majority of our families on the pediatric hospice program need financial assistance because they have exhausted their insurance benefits due to the lengthy illness of their children.

PROGRAM OUTCOMES:

The holiday season is a difficult time for families experiencing the potential loss of a loved one. In 2005, through the Necessities of Life Program we

Page 2 – Final Report
For the City of Torrance
From TrinityCare Hospice Foundation

were able to provide holiday gift baskets to 57 families which represent 117 children and 89 adults.

In addition, the concept of the 'family as a unit of care' is central to the hospice approach of services provided in our hospice programs. Therefore, the hospice care team works to provide family members control over their own lives, enabling them to find strength and hope within the context of their loved ones illness. The team always strives to maintain the independence of the families by educating and supporting them with their decision making and by providing them access to services in the community and at home.

Since the funds granted to us from the City of Torrance must be used for residents of Torrance only, your grant also provided help for our children's bereavement support services program. This program is an on-going service provided within the Necessities of Life Program to assist children who have suffered a loss of a parent, grandparent, or sibling. Six children from Torrance were provided grief support counseling as a direct result of your grant.

CONCLUSION:

It is support such as the ones given to us from the City of Torrance that allow us to continue to provide services to those who need assistance but do not have insurance or the individual ability to pay.

Once again, thank you for partnering with us to provide quality care to those in need.

**WESTSIDE CENTER FOR
INDEPENDENT LIVING**

Westside Center for Independent Living

March 13, 2006



MAR VISTA OFFICE
Executive Offices
Programs & Services
12901
Venice
Boulevard
Los Angeles
California
90066

310 390 3611
TTY 310 398 9204
FAX 310 390 4906
888 851 9245
WEB www.wcil.org

AIRPORT OFFICE
Computer Training Program
Development
Employment Services
Finance Department
11201
South
LaCienega
Boulevard
Los Angeles
California
90045

310 568 0107
TTY 310 568 0756
FAX 310 568 1015

Kenny Kelso, Senior Recreation Supervisor
Community Services Commission Liaison
City of Torrance
3031 Torrance Boulevard
Torrance, CA 90503

Dear Mr. Kelso,

Please accept our appreciation for the grant of \$2000 given for year 2005 by the Community Services Commission of the City of Torrance and the City Council to use in the WCIL Home Modification Project.

As described in our written application and presentation before the Community Services Commission, this grant of \$2,000 was used to provide adaptive home equipment to help meet the necessities of daily living of people with disabilities who live in Torrance.

Per your report request, a financial report is enclosed with copies of the individual invoices showing a total of \$855.46 spent on this program last year. (Please note that each consumer required an occupational therapy evaluation to determine their level of function to decide what type of equipment would specifically work for them.)

Detailed Narrative:

A total of 2 consumers were served, two women. (Their stories are told below.) When we are dealing with stock items (grab bars, bath benches, hand-held showers, etc.) it is easy to calculate costs. However, with custom work and the amount of funding for the year, we were unable to provide certain requests.

C e l e b r a t i n g I n d e p e n d e n c e

The Westside Center for Independent Living is a 501(c)(3) nonprofit organization. Tax ID: 95-3013310

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Kenny Kelso, Senior Recreation Supervisor

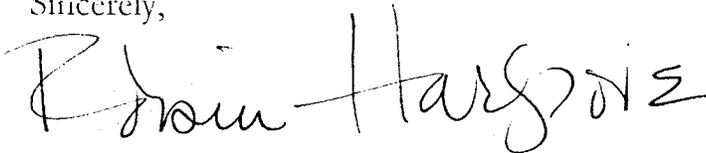
The following Torrance residents were served by this program:

A 44 year-old woman living alone in a mobile home has multiple physical disabilities and uses a wheelchair to get around. We conducted an Occupational Therapist evaluation and equipment was recommended to help her remain safe and independent in her home. We supplied her with bathroom safety equipment. She also requires a wheelchair ramp for safer access to her home but due to budget constraints of this grant we were unable to supply this.

An 80 year-old woman living in a rental home has severe arthritis and was having difficulty remaining safe and independent at home due to frequent falls. She requested adaptive equipment to help her remain in her home. It was very important to determine what equipment might best benefit her because of her falls and the possibility if she fell again of moving to a nursing home, which she did not want. The Occupational Therapist performed an evaluation and recommended specific equipment. Bath grab bars and toilet handrails were installed and the consumer is now safe in her home and confident she will be able to remain there.

We have enclosed a check in the amount of \$1144.54 of unused funding, and once again thank you for your trust in our work and faith in our mission.

Sincerely,

A handwritten signature in black ink that reads "Robin Hargrove". The signature is written in a cursive style with a large, stylized "R" and "H".

Robin Hargrove, Resource Development Director

Enc. Financial Report, Check in the amount of \$1144.54 as stated in letter.

The Westside Center for Independent Living
 Expanded General Ledger - Expanded General Ledger
 From 2/23/2005 Through 2/22/2006

City of Torrance Summary Report

Grant Year: February 23, 2005 through February 22, 2006

Grants Code	Account Code	Account Title	Transaction Description	Session ID	Effective Date	Debit	Credit
608	4000	Grant Revenue	City of Torrance FY 05/06	JV05310511	5/31/2005		2,000.00
					Transaction Total		<u>2,000.00</u>
608	6260	Purchase of Services	FFP#100946 TAP	AP02140601	2/14/2006	417.83	
608	6260	Purchase of Services	FFP#100947 TAP	AP02140601	2/14/2006	307.63	
608	6260	Purchase of Services	FFP#100942	AP12150501	12/15/2005	65.00	
608	6260	Purchase of Services	FFP#100943	AP12150501	12/15/2005	65.00	
					Transaction Total	<u>855.46</u>	
608			Amount (Over)/Underspent FY 05/06				<u>1,144.54</u>