

**TORRANCE CITY COUNCIL AGENDA  
DECEMBER 18, 2012  
REGULAR MEETING  
5:30 P.M. - EXECUTIVE SESSION  
7:00 P.M. - REGULAR BUSINESS BEGINS  
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

**OPENING CEREMONIES**

**1. CALL MEETING TO ORDER**

**ROLL CALL:** Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Numark, Ms. Rhilinger, Mr. Sutherland, Mayor Scotto

**2. FLAG SALUTE:**

**NON SECTARIAN INVOCATION:**

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

Torrance Civic Chorale will perform a selection of holiday songs.

**3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.**

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, December 13, 2012 /s/ Sue Herbers

**MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE**

See Council Rules of Order Section 2.11 (Resolution 2006-65)

**4. ANNOUNCEMENT OF WITHDRAWN, DEFERRED, AND/OR SUPPLEMENTAL ITEMS**

**5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:**

ARMED FORCES DAY COMMITTEE MEETING TUESDAY, DECEMBER 18 AT 4:30 P.M. CITY HALL – CITY MANAGER ASSEMBLY ROOM	CITY COUNCIL JOINT MEETING WITH THE LIBRARY COMMISSION TUESDAY, JANUARY 8 AT 5:30 P.M. CULTURAL ARTS CENTER GARDEN ROOMS A & B
---	---

**COUNCIL MEETING INFORMATION**

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to have three minutes to address the City Council on any matter not on the agenda. Speakers may sign up at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council. No speaker under Oral Communications may speak more than one time per meeting.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II]

**AGENDA REVIEW**

Complete Council agendas are available for review at City Hall in the Office of the City Clerk and in all public libraries during all normal business hours as well as on City of Torrance Home Page - [www.TorranceCA.Gov](http://www.TorranceCA.Gov). Materials related to an item on the agenda submitted to the Council or Redevelopment Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 3031 Torrance Blvd. during normal business hours. Such documents are also available on the City of Torrance website at [www.TorranceCA.Gov](http://www.TorranceCA.Gov) subject to staff's availability to post the documents before the meeting. A brief description of each Council item is also available 24 hours day on CitiCABLE Channel 3.

**CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO**

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3.

NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at [www.TorranceCA.Gov/2372.htm#](http://www.TorranceCA.Gov/2372.htm#)

<b><u>MEETINGS</u></b>	<b><u>CITY HALL HOURS OF OPERATION</u></b>
Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m.  Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.	<b>Monday - Friday from 7:30 a.m. to 5:30 p.m.</b> <b>with offices closed alternate Fridays.</b> <b>City Hall will be <u>CLOSED</u>:</b>  Christmas Eve – Monday, December 24 Christmas – Tuesday, December 25 Friday, December 28

## 6. COMMUNITY MATTERS

- 6A. **RESOLUTION NO. 2012-86** honoring **Gregory William Vincent** upon his retirement from the City of Torrance after twenty-seven years of service.
- 6B. **RESOLUTION NO. 2012-87** honoring **Willie McClinton** upon his retirement from the City of Torrance after twenty-seven years of service.
- 6C. **RESOLUTION NO. 2012-88** honoring **Emelita P. Villareal** upon her retirement from the City of Torrance after twenty-four years of service.
- 6D. **RESOLUTION NO. 2012-89** honoring **Tony Gasset** upon his retirement from the City of Torrance after twenty-one years of service.

## 7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

*This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.*

## 8. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.*

### 8A. Communications & Information Technology – Approve contract amendments to provide internet service to City Hall and Torrance Airport. Expenditure: \$157,440.

Recommendation of the Information Technology Director that City Council approve the following changes to the existing Time Warner Cable (TWC) contracts:

- 1) Approve an amendment to the contract with Time Warner Cable (C2011-069) to provide internet service at City Hall from \$2,900 per month for 45 mbps fiber service for 3 years to \$2,000 per month for 45 mbps fiber service for 5 years effective upon contract signing; an annual savings of \$10,800; and
- 2) Approve an amendment to the contract with Time Warner Cable (C2011-070) to provide internet service at Torrance Airport from \$252.59 per month for 2 mbps copper service for 3 years to \$624 per month for 5 mbps fiber service for 5 years effective at start of new fiber service; an annual increase of \$4,456.92.

### 8B. General Services – Approve contract amendment for various HVAC replacements. Expenditure: None.

Recommendation of the General Services Director that City Council approve a contract amendment with Bartef Yoosephiance & Associates (C2010-217) to extend the term one year to December 31, 2013 for various HVAC replacements (FEAP #751).

### 8C. Community Services and General Services – Award contract for Sea-Aire Golf Course Irrigation Replacement project. Expenditure: \$220,446.

Recommendation of the Community Services Director and General Services Director that City Council:

- 1) Award a contract to Bennett Landscape for \$200,406 with a 5% contingency of \$10,020 for the Sea-Aire Golf Course Irrigation Replacement project (B2012-42/ FEAP#771); and
- 2) Approve a 5% project management fee of \$10,020.

## 8. CONSENT CALENDAR (Continued)

### 8D. General Services – Approve contract amendment for maintenance of City fountains. Expenditure: \$14,400.

Recommendation of the General Services Director that City Council approve a second contract amendment with Accurate Pool Service (C2011-003) in the amount of \$14,400 for a new not to exceed amount of \$43,200 for maintenance of City fountains and extend the term for additional year to January 31, 2014.

### 8E. General Services – Authorize purchase order for carpet in the Public Safety Dispatch Center. Expenditure: \$12,116.

Recommendation of the General Services Director that City Council authorize a purchase order to Fred's Carpets Plus for \$11,538.70 with a 5% contingency of \$577 for installation of new carpet in the Public Safety Dispatch Center and appropriate \$12,116 from the Building Maintenance Capital Project Fund (Unapprop-4007) to the Public Safety Dispatch Center Refurbishment Project (FEAP #808).

### 8F. City Attorney – Approve agreement to provide legal services. Expenditure: Not to exceed \$250,000.

Recommendation of the City Attorney that City Council approve a fee agreement with Manning & Kass, Ellrod, Ramirez, Trester LLP to provide legal services in the case of Jeremiah Banks v. City of Torrance, et al, for a total contract amount not to exceed \$250,000.

### 8G. Community Services – Appropriate funds and approve agreement for landscape design services for Pueblo Park Renovation Project. Expenditure: \$14,931.

Recommendation of the Community Services Director that City Council appropriate \$14,931 from the Parks and Recreation Open Space fund to the Pueblo Park Renovation Project (FEAP #810) and approve an agreement in the amount of \$14,931 with Land Concern Inc. of Anaheim, CA for landscape design services.

### 8H. City Manager – Approve the proposed class specification for Human Resources Administrator.

Recommendation of the City Manager and the Civil Service Commission that City Council approve the class specification for the Human Resources Administrator.

## 10. PLANNING AND ECONOMIC DEVELOPMENT

### 10A. Community Development – Adopt **RESOLUTIONS** reflecting City Council decision approving a Conditional Use Permit and Development Permit to allow the construction and operation of a new child day care center in conjunction with a Waiver to allow a reduction of the side setback requirement and Division of Lot to consolidate two lots into one on property located within the HBCSP-MP Zone at 23104 Hawthorne Boulevard.

Recommendation of the Community Development Director that City Council adopt **RESOLUTIONS** reflecting City Council decision at the December 4, 2012 meeting to approve a Conditional Use Permit and Development Permit to allow the construction and operation of a new child day care center in conjunction with a Waiver to allow a reduction of the side setback requirement and Division of Lot to consolidate two lots into one on property located within the HBCSP-MP Zone at 23104 Hawthorne Boulevard. CUP12-00007, DVP12-00003, WAV12-00003 & DIV12-00004: Mary Mellone

## 12. ADMINISTRATIVE MATTERS

### 12A. City Council Finance and Governmental Operations Committee – Accept and file the 1st Quarter 2012-2013 Budget Review Report, Investment Report, and approve program modifications.

Recommendation of the City Council Finance and Governmental Operations Committee that City Council:

- 1) Accept and file the 1st Quarter 2012-2013 Budget Review Report;
- 2) Accept the City Treasurer's Investment Report; and
- 3) Approve the following program modifications:
  - City Manager's Office – Funding for Mayor & Council travel to Kashiwa, Japan,
  - City Manager's Office – Human Resources Department Reorganization,
  - City Manager's Office – Appropriation of funds from the sale of Centennial items, dinner, and birthday bash fees for the Torrance Centennial FEAP #739,
  - Finance Department – Addition of 1.0 Staff Assistant to the Audit Division, and
  - Public Works – Appropriation and modifications to Capital Projects.

### 12B. Public Works – Approve agreement for Machado Lake Nutrient & Toxics TMDL BMP Implementation Plan. Expenditure: \$76,948.

Recommendation of the Public Works Director that City Council approve a consulting services agreement with Carollo Engineers to prepare a Best Management Practices Implementation Plan, for compliance with the Machado Lake Nutrient and Toxics Total Maximum Daily Loads, for an amount not to exceed \$76,948.

### 12C. Public Works – Award agreement for the Pacific Electric Railroad Bridge Maintenance and Beautification, I-125 Expenditure: \$236,486.25.

Recommendation of the Public Works Director that City Council:

- 1) Approve the plans and specifications for the Pacific Electric Railroad Bridge (a.k.a. Torrance Bridge) Maintenance and Beautification, I-125 (B2012-38); and
- 2) Award a two-year public works agreement to Truesdell Corporation of California in the amount of \$225,225 and authorize a 5% contingency in the amount of \$11,261.25 for the construction of the Pacific Electric Railroad Bridge (a.k.a. Torrance Bridge) Maintenance and Beautification, I-125.

### 12D. General Services and Police – Award contract for construction of the Police Forensic Laboratory. Expenditure: \$655,365.

Recommendation of the General Services Director and the Police Chief that City Council:

- 1) Award a contract to JR Universal Construction for \$569,883 with a 5% contingency of \$28,494 for construction of Police Department Forensic Laboratory (B2012-39/ FEAP#731);
- 2) Approve a contract amendment with McClaren, Wilson and Lawrie (C2011-034) to extend the contract term to December 31, 2013;
- 3) Approve a contract amendment with Tetra-IBI Group (C2011-068) to extend the contract term to December 31, 2013; and
- 4) Approve a 10% project management fee of \$56,988.

### 12E. City Treasurer – Approve agreement amendment to provide banking services. Expenditure: \$20,000.

Recommendation of the City Treasurer that City Council approve an amendment to the agreement with Bank of America (C2005-182) in the amount of \$20,000 extending the term through June 30, 2013 to provide banking services.

### 12F. City Treasurer – Adopt RESOLUTION establishing the 2013 Statement of Investment Policy.

Recommendation of the City Treasurer that City Council adopt a RESOLUTION establishing the Statement of Investment Policy for 2013 and recommendation of City Manager to modify approval of the policy for three months with a review by Council of the Investment Committee elements and procedures.

## 12. ADMINISTRATIVE MATTERS (Continued)

### 12G. City Manager – Approve selection of vendors to provide cold beverage and snack vending machine services.

Recommendation of the City Manager that City Council approve selection of vendors to provide cold beverage and snack vending machines services (RFP B2012-40) and approve agreements with Coca-Cola Bottling Company of Southern California and Joe Gonzalez to provide such services.

### 12H. City Manager – Adopt RESOLUTION amending Executive and Management Employees resolution implementing proposed salary range for Human Resources Administrator position. Expenditure: None.

Recommendation of the City Manager that City Council adopt a RESOLUTION amending Executive and Management Employees Resolution No. 2010-75A implementing the recommended salary range for the Human Resources Administrator position.

### 12I. City Manager – Adopt RESOLUTION pursuant to Memorandum of Understanding setting forth hours, wages, and working conditions for Torrance Fire Fighters Association. Expenditure: None.

Recommendation of the City Manager that City Council adopt a RESOLUTION pursuant to Memorandum of Understanding setting forth the hours, wages, and working conditions for employees represented by the Torrance Fire Fighters Association (TFFA) for the period of December 18, 2012 to December 31, 2015, and repealing Resolution 2011-31.

## 13. HEARINGS

### 13A. Community Development – Consider appeal of Planning Commission denial of a Modification of previously approved Conditional Use Permit and Precise Plan of Development to allow renovations and outdoor seating to an existing restaurant on property located within the Hillside Overlay District in the C-1 Zone at 340 Vista del Mar. RESOLUTIONS

Recommendation of the Planning Commission that City Council deny the appeal and adopt RESOLUTIONS denying a Modification of a previously approved Conditional Use Permit (CUP74-34) and denying a Precise Plan of Development to allow renovations and outdoor seating to an existing restaurant on property located within the Hillside Overlay District in the C-1 Zone at 340 Vista del Mar.

**MOD12-00007, PRE12-00014: Mesko Restaurant Group (Riviera Village Properties)**

Recommendation of the Community Development Director that City Council uphold the appeal and adopt RESOLUTIONS approving a Modification of a previously approved Conditional Use Permit (CUP74-34) and approving a Precise Plan of Development to allow renovations and outdoor seating to an existing restaurant on property located within the Hillside Overlay District in the C-1 Zone at 340 Vista del Mar.

**MOD12-00007, PRE12-00014: Mesko Restaurant Group (Riviera Village Properties)**

## 17. ORAL COMMUNICATIONS #2 Staff & Public Comments

Council order Rhilinger Sutherland Barnett Brewer Furey Numark

*This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.*

**18. EXECUTIVE SESSION – City Council Closed Session**

**18A. CONFERENCE WITH LABOR NEGOTIATOR**

(California Government Code § 54957.6):

Agency Negotiator: LeRoy J. Jackson  
Employee Organization/Association:

- |  |  |
|--|--|
| 1. Certain Full-Time Salaried and Hourly Employees     | 10. Torrance Fire Chief Officers Association                       |
| 2. Certain Part-Time Hourly Employees                  | 11. Torrance Fire Fighters Association                             |
| 3. Crossing Guards                                     | 12. Torrance Library Employees Association                         |
| 4. Elected Officials                                   | 13. Torrance Municipal Employees/AFSCME Local 1117 AFL-CIO         |
| 5. Engineers and Torrance Fiscal Employees Association | 14. Torrance Police Commanders' Association                        |
| 6. Executive & Management Employees                    | 15. Torrance Police Officers Association                           |
| 7. Police & Fire Trainees                              | 16. Torrance Professional Park & Recreation Employees Organization |
| 8. Safety Management Employees                         | 17. Torrance Professional & Supervisory Association                |
| 9. Torrance City Employees' Association                | 18. Torrance Recurrent Recreational Employees Organization         |

**18B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(California Government Code § 54956.9[a]):

- 1) Bradley Wilson v. City of Torrance  
WCAB No. ADJ6691670
- 2) Jeremiah Banks v. City of Torrance, et al.  
USDC Case No. CV12-5847 DMG (VBKx)

**19. ADJOURNMENT**

**19A.** Adjourn City Council to Tuesday, January 8, 2013 at 5:30 p.m. for a joint meeting with the Library Commission in the Cultural Arts Center Garden rooms, with regular business commencing at 7:00 p.m. in the Council Chamber.

**Tuesday, December 25, 2012 and Tuesday, January 1, 2013 will be Council dark nights.**

  
 \_\_\_\_\_  
 Sue Herbers, City Clerk

**“Keep your feet on the ground and your thoughts at lofty heights.”**  
 – Peace Pilgrim



ALL BID AND PROPOSAL PACKETS MAY BE OBTAINED FROM THE CITY CLERK'S OFFICE, 3031 TORRANCE BLVD. BIDS AND PROPALS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY 2:00 P.M., BIDS WILL BE OPENED IN THE COUNCIL CHAMBER AT 2:15 P.M.		
BIDS	DESCRIPTION	OPENING DATE
B2012-50	<b>Bid to Furnish One (1) Trailer Mounted 6" Sound Attenuated Pump</b> Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday December 20, 2012
B2012-51	<b>Bid to Furnish One (1) New and Unused Utility Tractor (Mule) to Push and Tow a 40,000 lbs Transit Coach</b> Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday December 20, 2012
B2012-52	<b>Bid to Furnish Sewer Pipeline Video Inspection Equipment including Installation in a City Owned Truck</b> Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday December 27, 2012
RFP B2013-01	<b>Request for Proposal to furnish and install a Fire Station Alerting System</b> Mandatory pre-proposal conference/briefing session Tuesday, January 8, 2013 at 9:00 a.m. located at City Hall Communications & Information Technology Department Conference Room, West Annex Basement, 3031 Torrance Boulevard. Questions may be referred to Felice Greenberg at 310.618.5820.	Thursday February 7, 2013

**City Hall will be closed:**

Friday, December 14; **Christmas Eve** – Monday, December 24; and **Christmas** – Tuesday, December 25