

Council Meeting of
November 6, 2012

Honorable Mayor and Members
of the Torrance City Council
City Hall
Torrance, California

Members of the Council:

**Subject: Community Development – Appropriate Community Development Block Grant funds in the amount of \$5,760 from 2012 Sidewalk Improvement Project to the FY 2007-2011 Residential Curb, Gutter & Sidewalk Replacement, I-93.
Expenditure: \$5,760**

Recommendation

Recommendation of the Community Development Director that the City Council approve an appropriation of \$5,760 of CDBG funds from the 2012 Sidewalk Improvement Project to the FY 2007-2011 Residential Curb, Gutter & Sidewalk Replacement, I-93, thereby increasing the total of I-93 CDBG funds from \$655,825 to \$661,585.

Funding: Funds are available from CDBG fiscal year 2012-13 allocation to Sidewalk Improvement project.

Background and Analysis

Changes in the CDBG program as administered by the Los Angeles Community Development Commission (LACDC) for 2012 included the deletion of separate funds for administration of the CDBG program. All administration costs must be charged to projects beginning July 1, 2012.

Our 2011 CDBG projects included Bus Stop Improvement (S-113), Residential Sidewalk Ramping (I-93) and a separate Administration project (CDBGADMIN), which was designated to pay for the costs of a consultant hired to perform labor standards monitoring for the City on the two CDBG construction projects. The Bus Stop Project (S-113) was finished within the fiscal year 2011-12. However, the Sidewalk Ramping project (I-93) was extended into the 2012-13 fiscal year. This meant that there were two payments to the Labor Standards Consultant that could no longer be paid out of the Administrative funds. In order to pay the \$5,760 in outstanding consulting costs, staff requested the LACDC to transfer \$5,760 from the 2012 Sidewalk Improvement Project (a future project) to the 2011 Sidewalk Ramping Project (I-93). This was done by the LACDC by way of a contract amendments Number 1 and 2 (Attachment A): The LACDC

approved a budget decrease of \$5,760 from \$534,556 to \$528,796 for 2012 Sidewalk Improvement Project (the item will be brought to Council at a later time) and a budget increase of \$5,760 from \$655,825 to \$661,585 for 2011 Residential Sidewalk Ramping Project I-93. Your honored Council approved the budget of \$655,825 in CDBG for Project I-93 on November 22, 2011 through item 12C. Now we request your approval on this budget increase of \$5,760.

It should be noted that although LACDC refers to our project as "Residential Sidewalk Ramping (I-93)", the work was accomplished as part of the FY 2007-2011 Residential Curb, Gutter & Sidewalk Replacement, I-93, as approved in the adopted Capital Budget. Therefore, the requested appropriation would be added to the FY 2007-2011 Residential Curb, Gutter & Sidewalk Replacement, I-93.

Also because of the deletion of the separate funds for administration started in July1, 2012, there are unexpended funds of \$47,780.28 from the 2011 CDBGADMIN project that will need to be allocated to the 2012 Sidewalk Improvement Project. These funds will be allocated when the 2012 Sidewalk Improvement Project comes before the Council.

Respectfully Submitted,

JEFFERY W. GIBSON
COMMUNITY DEVELOPMENT DIRECTOR

By 
Linda Cessna
Deputy Community Development Director

CONCUR:


Jeffery W. Gibson
Community Development Director


LeRoy J. Jackson
City Manager

Attachment: A) CDBG Contract Amendments

**COUNTY OF LOS ANGELES
AGREEMENT TO IMPLEMENT A COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROJECT WITH A PARTICIPATING CITY
AMENDMENT NUMBER 1**

Operating Agency: CITY OF TORRANCE

Contract Number: 106884

Project Title: Sidewalk Improvement

Project Number: 601478-12

This amendment to the Agreement to Implement is entered into this day of , by the County of Los Angeles, hereinafter called the "County" and the City of Torrance, hereinafter called "Operating Agency".

The Operating Agency is hereby authorized to implement this amendment to the CDBG Project identified above upon execution of this Agreement by the Operating Agency's authorized signatory. Said implementation shall be in full accordance with the requirements, conditions, and assurances defined in the Contract Number 106884, between the Operating Agency and the County of Los Angeles. In addition, the Operating Agency agrees to comply with the following:

1. TIME OF PERFORMANCE is amended to reflect a completion date of: 6/30/2014.
2. COMPENSATION AND METHOD OF PAYMENT is amended to reflect the following: Five Hundred Twenty-Eight Thousand Seven Hundred Ninety-Six Dollars and Zero Cents (\$528,796.00). This is a decrease of Five Thousand Seven Hundred Sixty Dollars and Zero Cents (\$5,760.00) to the project amount.
3. BUDGET SECTION is amended to reflect the new compensation of Five Hundred Twenty-Eight Thousand Seven Hundred Ninety-Six Dollars and Zero Cents (\$528,796.00).

An amended Exhibit A, Project Description and Activity Budget, is attached hereto and incorporated herein, and substituted in its entirety for the previously attached Exhibit A. All other terms and conditions of said Agreement shall remain the same.

**COUNTY OF LOS ANGELES
AGREEMENT TO IMPLEMENT A COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROJECT WITH A PARTICIPATING CITY
AMENDMENT NUMBER 2**

Operating Agency: CITY OF TORRANCE
Contract Number: 106883
Project Title: Residential Sidewalk Ramping
Project Number: 601416-11

This amendment to the Agreement to Implement is entered into this day of , by the County of Los Angeles, hereinafter called the "County" and the City of Torrance, hereinafter called "Operating Agency".

The Operating Agency is hereby authorized to implement this amendment to the CDBG Project identified above upon execution of this Agreement by the Operating Agency's authorized signatory. Said implementation shall be in full accordance with the requirements, conditions, and assurances defined in the Contract Number 106883, between the Operating Agency and the County of Los Angeles. In addition, the Operating Agency agrees to comply with the following:

1. COMPENSATION AND METHOD OF PAYMENT is amended to reflect the following: Six Hundred Sixty-One Thousand Five Hundred Eighty-Five Dollars and Zero Cents (\$661,585.00). This is an increase of Five Thousand Seven Hundred Sixty Dollars and Zero Cents (\$5,760.00) to the project amount.
2. BUDGET SECTION is amended to reflect the new compensation of Six Hundred Sixty-One Thousand Five Hundred Eighty-Five Dollars and Zero Cents (\$661,585.00).

An amended Exhibit A, Project Description and Activity Budget, is attached hereto and incorporated herein, and substituted in its entirety for the previously attached Exhibit A. All other terms and conditions of said Agreement shall remain the same.