

Honorable Mayor and Members
Of the City Council
Torrance City Hall
Torrance, California

Members of the City Council:

SUBJECT: Community Services – Approve request to subsidize fees for use of Wilson Park.

Expenditure: Not to exceed \$560

RECOMMENDATION

Recommendation of the Community Services Director that City Council subsidize fees in the amount of \$560 for use of Charles H. Wilson Park by the Volunteer Center Youth Coalition for a 9/11 Memorial Museum Fundraiser Walk to be held on Sunday, September 9, 2012.

Funding

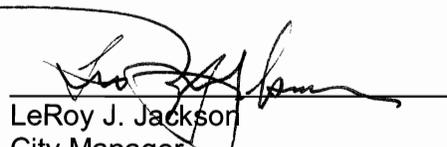
Funding in the amount of \$560 is available in the City Council's Municipal Legislative Policy Program Budget. A total of \$6,940.95 of the annual budget of \$10,000.00 remains for subsidy of community events for this fiscal year. If approved, the remaining balance will be \$6,380.95.

BACKGROUND/ANALYSIS

At the August 7, 2012, City Council meeting, staff were requested to bring an item forward to the City Council requesting the subsidy of fees for use at Wilson Park by the Volunteer Center Youth Coalition. This charity walk will benefit the 9/11 Museum Memorial in New York. This event will encourage volunteers to raise pledges for the walk which, along with registration fees, will go to the Museum Memorial Fund. Attached is a copy of the application along with a letter from Jack Zhang, the Committee Co-Chair for the Volunteer Center Youth Coalition, requesting a fee waiver (Attachments A and B). The current estimate for this tournament is \$560. Per City Council request, the Community Services Director recommends approval of this subsidy in support of the Volunteer Center Youth Coalition and the 9/11 Museum Memorial. With Council approval, staff will process this application and issue a permit for the event.

Respectfully submitted,

CONCUR:


LeRoy J. Jackson
City Manager


John Jones
Community Services Director

Attachments: A) Application for use from the Volunteer Center Youth Coalition
B) Letter from Jack Zhang requesting a waiver of fees
C) Community Events Support Account Report



**City of Torrance, Community Services Department
Picnic Permit Request**

Application for Use of Designated Picnic Areas & Facilities

City of Torrance
Community Services Department/Facility Booking Office
3031 Torrance Boulevard, Torrance, CA 90503
Phone (310) 618-5982 • Fax (310) 781-7598

NOTE TO APPLICANT: Please type or print firmly using a ball point pen. Any person applying for the use of City property on behalf of any society, group or organization must present satisfactory credentials to the Community Services Department representative in charge of permits, prior to the filing of such applications.

Date of Application: July 26, 2012 E-Mail Address: jackzhang1995@gmail.com

1. Name of Representative: Jack Zhang Hm. Phone: (310) 997-0085 Cell Phone: (310) 502-5066
Address: 20917 Amie Ave. #24 City: Torrance Zip Code: 90503

2. Name of Organization: Volunteer Center Youth Coalition Phone: (310) 212-5009
Address: 1230 Cravens Avenue City: Torrance Zip Code: 90501

3. Name of Alternate Representative: Heather Ramirez Phone: (310) 212-5009

4. Name of Park: Wilson Park
 Picnic Tables Stage or Amphitheater Bouncer
All groups of 100 or more must supply proof of liability insurance in the amount of One Million Dollars with the City of Torrance named as additionally insured.

5. Date Requested: September 9th, 2012 Day of Week: Sunday

6. Starting Time: 1:00 PM A.M./P.M. Ending Time: 5:00 PM A.M./P.M. Total Number of Hours: 4 hours

7. Type of Activity: Charity Walk Fundraiser

8. Do you request the use of amplified sound (Permitted only with the rental of the Gazebo at Wilson Park or the Bandshell at Torrance Park)? Yes No
Starting Time: _____ A.M./P.M. Ending Time: _____ A.M./P.M.
If amplified sound is requested, the applicant must obtain the proper sound permits no less than 30 DAYS prior to event per Municipal Codes 46.1.1; 46.1.2; 46.1.3.

9. Is electric power requested? Yes No If yes, please name item(s) for which power is needed: _____

10. Do you request the use of a ball field? Yes No (Additional fees apply)

11. Do you request the use of any handicapped accessible picnic tables? Yes No If yes, how many? _____

12. Estimated Attendance: 100

13. Group is responsible for set-up and clean up, observing all facility Rules and Regulations (see reverse side of this form), and for maintaining an acceptable standard of behavior; failure to do so may result in partial/full loss of security deposit. Please initial here: JZ

14. Signature of Person Requesting Reservation: [Signature]

FOR OFFICE USE ONLY

FEES		OTHER	
Picnic Fee	\$ _____	Date Paid:	_____
Refundable Deposit	\$ _____	Check #	_____
Insurance Fee	\$ _____	Receipt #	_____
Concession Stand	\$ _____		_____
Bounce Fee	\$ _____		_____
Staff Fees	\$ _____		_____
Amphitheatre	\$ _____	Fee Rate:	Refund Process Started
Other	\$ _____	<input type="checkbox"/> Standard <input type="checkbox"/> Non-Profit <input type="checkbox"/> Waiver	Date: _____
TOTAL FEES	\$ _____		<input type="checkbox"/> Refund Denied: See attached

The above application IS IS NOT granted
John Jones, Community Services Director

By: _____ Date _____



1230 Cravens Avenue
Torrance, California 90501
Telephone (310) 212-5009
Fax (310) 212-7201
www.volcenter.org

July 26, 2012

Volunteer Center
Youth Coalition

**Youth Board Officers
2012-2013**

President

Lisa Bell
Bishop Montgomery High School

Vice President of Service

Emily Vidovich
San Pedro High School

VPs of Membership

Kristine Vrana
Bishop Montgomery High School

Daniel Moreno
Torrance High School

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Mia Simone
Bishop Montgomery High School

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Bishop Montgomery High School

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Allen Chen
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Troy Kato
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Historian

Shannon Lipp
Bishop Montgomery High School

**Youth Programs
Coordinator**

Heather Ramirez
The Volunteer Center

Dear Mr. Jones,

September 11, 2001 marks the day our nation suffered a devastating attack. Very few of the people involved survived this tragedy, firefighters and bold citizens who went to the aid of those struggling to escape the Twin Towers lost their lives as the two towers came crashing down. Men, women, and children alike were killed, and countless others were wounded as a result of this crime against the United States.

In honor of this day the Volunteer Center Youth Coalition, an organization led by students from 20 different high schools, has created an event intended to raise money for the 9/11 Memorial Museum in New York. This fundraiser will be a charity walk in which volunteers give money through registering and pledges, and volunteers will end up walking 9.11 miles at Wilson Park on Sunday September 9, 2012.

As walkers go around the park there will be several stations for water and light refreshments provided by other community sponsors, and there will be VCYC volunteers marking off laps. By the end of the event, which will take 3-5 hours, walkers will receive a takeaway item as a reminder of their service.

Our goal for this event is to generate at least \$2,819 in commemoration of the 2,819 people who lost their lives just 11 years ago. Through the waived \$560 permit fee we will be just that much closer to reaching our goal of \$2,819 and giving respects to those who have fallen victim to the attacks on this day in our nation's history.

On behalf of the Volunteer Center Youth Coalition, we ask of you to present this request before our city council so that we may reach our goal.

Thank you for taking the time to read our letter. If you have any questions, please contact me, at (310) 502-5066 or jackzhang1995@gmail.com. We hope that you will help us in our effort to honor the victims and all those who lent aid on 9/11.

Sincerely,

Jack Zhang
9/11 Committee Co-Chair

The Community Events Support Account (FY 2012 - 2013) allocated \$10,000 within the original budget. Use of these funds for Community Events during FY 2012 – 2013 are as follows:

Item Name	Agenda Date	Agenda Item #	Expenditure Amount	Total
<i>2012 - 13 Original Budget</i>				\$10,000.00
Friends of Madrona Marsh	07/24/12	8A	\$ 929.05	\$ 9,070.95
Employee Variety Show	08/14/12	8B	\$ 2,130.00	\$ 6,940.95
Volunteer Center Youth Coalition	08/21/12	8B	\$ 560.00	\$ 6,380.95