

Council Meeting of
August 14, 2012

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: City Manager - Adopt California Fair Political Practices Commission Form 806 listing all compensated City Council appointments.

RECOMMENDATION

Recommendation of the City Manager that City Council:

- 1) Adopt the California Fair Political Practices Commission (FPPC) Form 806 listing all City Council appointments for which compensation is received; and
- 2) Direct the City Manager to post the approved FPPC Form 806 on the City of Torrance website.

BACKGROUND/ANALYSIS

At the City Council Meeting of August 7, 2012, your Honorable Body delayed appointment and approval of members to Outside Regional Boards and Agencies, so that staff could research recent changes to the Fair Political Practices Commission (FPPC) Regulation 18705.5. The City Clerk's Office sought input from other agencies on their implementation of FPPC Regulation 18705.5. Staff gathered information on the implementation of the FPPC regulation. After review of materials, staff recommends a two step process to include:

Step 1) Adopt Form 806 and post on City's website and Step 2) appoint Council members and alternates to the Outside Regional Boards and Agencies in which compensation is paid. Appointments will be made within the next two weeks.

In March of this year, the FPPC voted to adopt an amendment to California Code of Regulation, Title 2, Section 18705.5. The FPPC adopted the amendment in May 2012. The new regulation authorizes public officials to vote on their own appointments to compensated positions on various types of boards and commissions. For example, these can include boards of county sanitation districts, joint powers authorities and local area planning organizations. Section 18705.5 requires a Form 806 be adopted by the public agency and posted on its website.

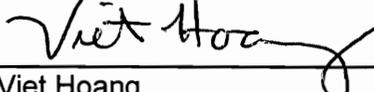
Form 806 requires public agencies to list the following: 1) each appointed position for which there is a material financial effect on a public official's or his/her immediate family's personal finances of at least \$250 in any 12-month period; 2) the salary or stipend for each appointed position; 3) the name of the public official, if any, who has been appointed as an alternate; and 4) term of the position. The FPPC recommends that each public agency prepare and adopt a Form 806 identifying all of the current paid appointments as soon as possible.

Upon adoption of Form 806, the City is required to post Form 806 on the City's website. As new appointments are made, Form 806 must be amended to reflect those new

appointments. After its initial adoption, Form 806 will need to be updated from time to time to reflect current Council appointments. The City Manager will compile the necessary information from the regional boards that the Mayor and Council serve on for which compensation is received. This information along with Form 806 will be maintained by the City Manager.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 

Viet Hoang
Management Associate

CONCUR:



LeRoy J. Jackson
City Manager

- Attachment A Regulation of the Fair Political Practices Commission, Title 2, Division 6,
California Code of Regulation Section 18705.5 Materiality Standard:
Economic Interest in Personal Finances
- Attachment B Form 806

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations)

§ 18705.5. Materiality Standard: Economic Interest in Personal Finances.

(a) A reasonably foreseeable financial effect on a public official's or his or her immediate family's personal finances is material if it is at least \$250 in any 12-month period. When determining whether a governmental decision has a material financial effect on a public official's economic interest in his or her personal finances, neither a financial effect on the value of real property owned directly or indirectly by the official, nor a financial effect on the gross revenues, expenses, or value of assets and liabilities of a business entity in which the official has a direct or indirect investment interest shall be considered.

(b) The financial effects of a decision which affects only the salary, per diem, or reimbursement for expenses the public official or a member of his or her immediate family receives from a federal, state, or local government agency shall not be deemed material, unless the decision is to appoint, hire, fire, promote, demote, suspend without pay or otherwise take disciplinary action with financial sanction against the official or a member of his or her immediate family, or to set a salary for the official or a member of his or her immediate family which is different from salaries paid to other employees of the government agency in the same job classification or position, or when the member of the public official's immediate family is the only person in the job classification or position.

(c) Notwithstanding subsection (b), pursuant to Section 82030(b)(2) and Regulation 18232, a public official may make, participate in making, or use his or her official position to influence or attempt to influence, a government decision where all of the following conditions are satisfied:

(1) The decision is on his or her appointment as an officer of the body of which he or she is a member (e.g., mayor or deputy mayor), or to a committee, board, or commission of a public agency, a special district, a joint powers agency or authority, a joint powers insurance agency or authority, or a metropolitan planning organization.

(2) The appointment is one required to be made by the body of which the official is a member pursuant to either state law, local law, or a joint powers agreement.

(3) The body making the appointment referred to in paragraph (1) adopts and posts on its website, on a form provided by the Commission, a list that sets forth each appointed position for which compensation is paid, the salary or stipend for each appointed position, the name of the public official who has been appointed to the position and the name of the public official, if any, who has been appointed as an alternate, and the term of the position.

COMMENT: Cross-references: For the definition of "immediate family," see Government Code section 82029.

Note: Authority cited: Section 83112, Government Code. Reference: Sections 87100, 87102.5, 87102.6, 87102.8 and 87103, Government Code.

Agency Report of: Public Official Appointments

A Public Document

1. Agency Name		California Form 806 For Official Use Only
City of Torrance		
Division, Department, or Region (If Applicable)		
N/A		
Designated Agency Contact (Name, Title)		Date Posted:
Sue Herbers, City Clerk		
Area Code/Phone Number	E-mail	Page <u>1</u> of <u>1</u>
310/618-2870	sherbers@TorranceCA.gov	08-09-12 (Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Municipal Area Express	▶ Name <u>Brewer, Tom</u> <i>(Last, First)</i> Alternate, if any <u>Sutherland, Bill</u> <i>(Last, First)</i>	▶ <u>07 / 13 / 10</u> <i>Appt Date</i> ▶ <u>until replaced</u> <i>Length of Term</i>	▶ Per Meeting: \$ <u>25.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
Sanitation Districts of Los Angeles County	▶ Name <u>Scotto, Frank</u> <i>(Last, First)</i> Alternate, if any <u>Numark, Cliff</u> <i>(Last, First)</i>	▶ <u>07 / 13 / 10</u> <i>Appt Date</i> ▶ <u>until replaced</u> <i>Length of Term</i>	▶ Per Meeting: \$ <u>187.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
Southern CA Association of Governments	▶ Name <u>Scotto, Frank</u> <i>(Last, First)</i> Alternate, if any <u>Brewer, Tom</u> <i>(Last, First)</i>	▶ <u>07 / 13 / 10</u> <i>Appt Date</i> ▶ <u>until replaced</u> <i>Length of Term</i>	▶ Per Meeting: \$ <u>120.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input checked="" type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>
West Vector Control District of LA County	▶ Name <u>Furey, Pat</u> <i>(Last, First)</i> Alternate, if any <u>None</u> <i>(Last, First)</i>	▶ <u>01 / 01 / 11</u> <i>Appt Date</i> ▶ <u>2 years</u> <i>Length of Term</i>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u>Other</u>

3. Verification

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment and information identified above is true to the best of my information and belief.

Signature of Agency Head or Designee

Print Name

Title

(Month, Day, Year)

Comment: _____

Agency Report of: Public Official Appointments

Background

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. For example, a city councilmember may be appointed to serve as the city's representative on a joint powers insurance authority or a metropolitan planning organization or mayor. (Regulation 18705.5, amended 03.2012)

Each agency must post on its website a single Form 806 which lists all the paid appointed positions. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

Initial Agency Posting

As soon as possible, each agency should prepare a Form 806 identifying all of the current paid appointments to other governmental agencies. Thereafter, the form may be amended to include the future appointments.

Instructions

This form must be posted prior to a vote (or consent item) to appoint a governing board member to a paid position on another agency.

Part 1. Agency Identification

Identify the agency name and information on who should be contacted for information.

Part 2. Appointments

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any.

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending on the number of meetings. It is not necessary to revise the estimate at the end of the calendar year.

Part 3. Verification

The agency head or his/her designee must sign the verification.

Frequently Asked Questions (FAQs)

1. When does an agency need to complete the Form 806?

A Form 806 is required when an agency's board members vote on an appointment for a board member to serve on another governmental agency and pay is provided.

2. The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?

If the council members receive an additional compensation for serving on the housing authority, the Form 806 is required. If there is no payment, the Form 806 is not required.

3. Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g. mayor) required to be disclosed on Form 806?

Yes. Regulation 18705.5 permits voting on your own appointment to position of mayor as well as other boards and commissions so long as proper disclosure on the Form 806 is made. This exception and disclosure apply to agencies with governing boards that are elected or appointed.

4. In determining the salary, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

No. The FPPC regulation only requires the reporting of the stipend or salary.

5. Which agency must post the Form 806?

The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

6. When must the Form 806 be amended?

The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, or (3) there is a change in membership on the board or commission.

7. When a body meets irregularly, how should the annual compensation be estimated?

The agency should estimate compensation using the highest number of meetings.

8. In 2013 our agency will have a new appointment to a new agency. How is the Form 806 updated?

Before the agency votes on the appointment, the agency should update the Form 806 and identify the other governmental entity's name. If known, also include other information such as the number of meetings and stipend. As long as that information is posted prior to a vote of the governing board on an appointment, the agency is in compliance with Regulation 18705.5. Following the vote, the agency must update the form to identify the individual that will serve.

Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 428 J Street, Ste. 620, Sacramento, CA 95814.