

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

SUBJECT: City Manager – Appoint Chairs and Members to City Council Committees

Expenditure: N/A

RECOMMENDATION

Recommendation of the City Manager that City Council select chairs and committee members to Standing Committees in accordance with Council Rules of Order; and that the Mayor appoints members to the following Committees and Boards:

1. Outside Regional Boards and Agencies;
2. Ad Hoc Committees; and
3. City Council Liaisons.

Funding

N/A

BACKGROUND AND ANALYSIS

It is the policy of the City Council that chairpersons and members are selected for the six City Council standing committees and that representatives are appointed to other boards, agencies, and committees.

There are four separate areas to make appointments. The City Council selects the chairs and committee members to the Standing Committee. The Mayor appoints members to outside regional boards and agencies; ad hoc committees and City Council Liaisons.

1. Standing Committees

City of Torrance City Council Rules of Order were adopted by Resolution 2006-65, and were amended by Resolutions 2008-73 and 2010-73. Section 9.2 of the Council Rules of Order provides that each Councilmember, other than the Mayor, shall select his/her chair responsibility in order of seniority. Next, each Councilmember, in reverse order of seniority, shall select a second committee on which to serve. And finally, each Councilmember, in order of seniority, shall select a third committee on which to serve.

Section 10.3 of the Council Rules of Order establishes that length of service in office shall determine seniority of members for the purposes of Committee assignments. Where two or more members are first elected or appointed at the same time, the member receiving the greatest number of votes has the most seniority. Because the 2012 Municipal Election was canceled, the order of seniority remains the same as it was following the 2010 Municipal Election.

Based on those criteria, current seniority on the Council, excluding the Mayor, is as follows:

Councilmember Bill Sutherland
 Councilmember Tom Brewer
 Councilmember Gene Barnett
 Councilmember Susan Rhilinger
 Councilmember Pat Furey
 Councilmember Cliff Numark

The existing standing committee chairs and members are:

Committee	Chair	Members
Citizen Development and Enrichment	Tom Brewer	Pat Furey Gene Barnett
Community Planning and Design	Pat Furey	Bill Sutherland Tom Brewer
Employee Relations and Public Safety	Gene Barnett	Bill Sutherland Susan Rhilinger
Finance and Governmental Operations	Bill Sutherland	Cliff Numark Susan Rhilinger
Strategic Plan	Cliff Numark	Gene Barnett Pat Furey
Transportation	Susan Rhilinger	Tom Brewer Cliff Numark

At this time, the Council may begin the process of choosing chairs and members of the Council standing committees:

Committee	Chair	Members (2)
Citizen Development and Enrichment		_____
Community Planning and Design		_____
Employee Relations and Public Safety		_____
Finance and Governmental Operations		_____
Strategic Plan		_____
Transportation		_____

2. Outside Regional Boards and Agencies

It has been the policy of the City Council that members are appointed by the Mayor to various regional boards and agencies. Some of these organizations require Council action to appoint a voting delegate and an alternate. The following are the previous voting delegates and alternates for outside boards:

Board	Voting Delegate	Alternate
Independent Cities Association	Tom Brewer	Susan Rhilinger
League of California Cities – LA County Division	Approved by Council Action Bill Sutherland	Approved by Council Action Cliff Numark
Municipal Area Express (MAX)	Tom Brewer	Bill Sutherland
Sanitation District of LA County	Mayor Frank Scotto	Cliff Numark
So. Calif. Association of Governments (SCAG)	Approved by Council Action Mayor Frank Scotto	Approved by Council Action Tom Brewer
South Bay Cities Council of Governments (SBCCOG)	Susan Rhilinger	Tom Brewer
South Bay Economic Development Partnership (SBEDP)	Cliff Numark	Gene Barnett
West Vector Control District of LA County	Approved by Council Action Pat Furey (Effective 01/01/11 – 12/31/12)	

For this term, the Mayor has appointed the same Councilmembers from the previous term to serve as voting delegates and alternates for the outside boards. Since the South Bay Economic Development Partnership (SBEDP) is dissolved there will be no appointment to that Board.

3. Ad Hoc Committees

Per Section 9.3 of the City Council Rules of Order, the Mayor may form ad hoc committees at his/her discretion, or at the discretion of the Council. The Mayor designates the Chair of each ad hoc committee, unless otherwise ordered by the Council.

Special Standing Committee

Due to its ongoing status, Council designated the Armed Forces Day Committee as a special standing committee in Section 9.4 of the City Council Rules of Order. The committee members that served the last term were:

Committee	Chair	Members
Armed Forces Day	Tom Brewer	Gene Barnett Pat Furey

The Mayor has appointed the following Councilmembers to the Armed Forces Day Committee for the next term:

Committee	Chair	Members
Armed Forces Day	Gene Barnett	Pat Furey Susan Rhilinger

Legislative Ad Hoc Committees

The Legislative Committees function well as an ad hoc committee, as legislation tends to cross the business functions of all standing committees. This committee is also designated by the Mayor. The most recent members of this committee were:

Committee	Chair	Members
2010 Ad Hoc State Legislative Advocacy	Mayor Frank Scotto	Gene Barnett Susan Rhilinger Bill Sutherland (Alt)

Committee	Chair	Members
2010 Ad Hoc Federal Legislative Advocacy	Mayor Frank Scotto	Tom Brewer Pat Furey Bill Sutherland (Alt)

The Mayor has appointed the same members to serve as the 2012 Ad Hoc State Legislative Committee and the 2012 Ad Hoc Federal Committee.

Naming of Public Facilities Ad Hoc Committee

This ad hoc committee was created at the request of Council to develop guidelines and a policy for Council to be used for the future naming of public facilities. The most recent members of this committee were:

Committee	Chair	Members
Naming of Facilities Ad Hoc	Susan Rhilinger	Cliff Numark Bill Sutherland

The Mayor has appointed the same Councilmembers to the Naming of Facilities Ad Hoc Committee for the next term.

Centennial Committee

This ad hoc committee was created at the request of Council for the purposes of planning and recommending fun-filled and educational events in the City to celebrate the City's first 100 years. The Committee expires on December 31, 2012, or upon presentation of the Committee's final report to the City Council, whichever comes first.

Committee	Members
Centennial	Gene Barnett Tom Brewer Susan Rhilinger

The Mayor will retain the same assigned Councilmembers to the Centennial committee.

4. City Council Liaisons

The Mayor also appoints liaisons to outside committees. The most recent appointments of the liaisons to the Sister City Association were:

Organization	Liaison	Alternate
Sister City Association	Gene Barnett	Pat Furey

For this term, the Mayor appointed the same Councilmembers to serve as liaisons to the Sister City Association.

Respectfully submitted,

LeROY J. JACKSON
CITY MANAGER

By 
for Viet Hoang
Management Associate

CONCUR:


for LeRoy J. Jackson
City Manager