

Council Meeting of
June 26, 2012

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: General Services – Authorize purchase order to furnish Toro brand
mower repair parts**

Expenditure Not To Exceed: \$57,000

RECOMMENDATION

Recommendation of the General Services Director that City Council authorize a sole-source purchase order to Turf Star Inc. of Hayward, CA, in an amount not to exceed \$57,000 to furnish Toro brand mower repair parts on an as requested basis from July 1, 2012 through June 30, 2013.

Funding

Funding is available in the Fleet Services FY 2012/2013 Operating Budget (Warehouse Inventory Account).

BACKGROUND

The Fleet Services Division requires lawnmower replacement parts in order to maintain and repair the Toro brand lawnmowers used by the City for landscape maintenance. The majority of lawnmower parts used on a regular basis are stocked in the City Warehouse. An annual purchase order allows staff to quickly order non-stocked parts and replenish warehouse stock.

ANALYSIS

The City uses original equipment manufacturer (OEM) parts for its Toro mower equipment. Turf Star Inc is the sole authorized Toro distributor for the State of California.

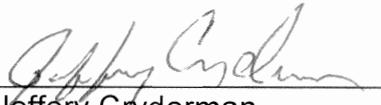
The Torrance Municipal Code, "SECTION 22.3.17. EXCEPTIONS; SOLE-SOURCE PURCHASES" states:

"a) The provisions of this Article will not apply to purchases of sole-source services or property, which purchases will be made in accordance with such procedures and regulations as will be established by the City Manager.

b) For purposes of this Section, "sole-source purchases" means those purchases where it would be undesirable or impossible for the City to advertise for bids for particular work or for patented items, or experimental or unique services or products, or where competitive purchases would be unavailable or would not prove advantageous for the City. No sole-source purchases may be made where to do so would show favoritism, improvidence, extravagance, fraud or corruption, or result in the waste of public funds, but may be used only to obtain the best economic result for the public."

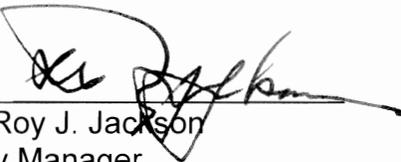
Respectfully submitted,

SHERYL BALLEW
GENERAL SERVICES DIRECTOR

By 
Jeffery Cryderman
Acting Fleet Services Manager

CONCUR:


Sheryl Ballew
General Services Director


LeRoy J. Jackson
City Manager