

Honorable Mayor and Members
of the City Council
City Hall
Torrance, California

Members of the Council:

**SUBJECT: Parks and Recreation Commission and Community Services –
Approve 2011-12 Grant Funding for Non-Profit Social Services
Agencies.**

Expenditure: \$21,000

RECOMMENDATION

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council approve a total of \$21,000 for fourteen applicants for the year 2011-12 Grant Program for Non-Profit Social Services Agencies.

Funding

Funding is available in the Parks and Recreation Commission Budget for Fiscal Year 2011-12.

BACKGROUND

The City of Torrance *Non-Profit Social Services Agencies Grant Program* has been providing grant funds to non-profit agencies for 27 years. Twenty-four applicants applied by the deadline for this fiscal year's 2011-12 grant program.

City Council allocated \$20,000 toward the FY '11-12 grant program. At their meeting on September 13, 2011 City Council approved the re-allocation of unused 2010 grant funds from Retired Senior Volunteer Program (R.S.V.P.) in the amount of \$1,000 to the 2011/2012 Grant Program, making the total funding of \$21,000 available. (Attachment A).

ANALYSIS

A summary of the twenty-four FY 2011-12 grant applicant projects submitted for consideration is in (Attachment B). Of the twenty-four applicants, fourteen are being recommended for funding by the Parks and Recreation Commission (Attachment C), while due to various reasons ten are not being recommended for funding.

In order to review past and the current proposed grant allocations, a matrix identifying a 10 year funding history from 2001 to 2011 is attached for review (Attachment F).

The following analysis summarizes the FY 2011-12 Grant Program process undertaken by the Parks and Recreation Commission:

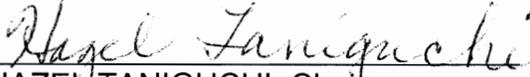
An announcement for the FY 2011-12 Grant Program was published in the Daily Breeze on August 14, 2011 (Attachment D). The Grants Committee consisting of Commissioners Gilbert, Mayeda, and Ning conducted interviews with applicant agency representatives on November 10, 2011. The interviews included presentations from each agency, as well as clarification of any Grant Committee questions of the applicant.

On November 17, 2011, the Grants Committee met to deliberate and formulate their recommendations for presentation to the full body of the Parks and Recreation Commission. In evaluating each applicant's proposal and presentation, the Grants Committee evaluated and recommended funding they felt would best serve Torrance residents.

Each of the FY 2011-12 Non-profit Social Services Agencies being recommended for funding was unanimously approved by the Parks and Recreation Commission at their meeting on December 14, 2011. An excerpt of meeting minutes is provided (Attachment E).

A Community Services Department staff committee also conducted a review of the FY 2011-12 Non-profit Social Services Agencies Grant applicants' proposals. Based on the analysis of the grant applications, applicant presentations and interviews at Parks and Recreation Commission Grants Committee meetings and after final evaluation and discussion, staff are in concurrence with the funding recommendations proposed by the Parks and Recreation Commission to City Council.

Respectfully submitted,


HAZEL TANIGUCHI, Chairperson
Parks and Recreation Commission


RICHARD BRUNETTE
Recreation Services Manager

CONCUR:


JOHN JONES
Community Services Director

NOTED:


LeROY J. JACKSON
City Manager

- Attachments:
- A) Excerpt of City Council Approved Minutes dated 09-13-11, Item 8K
 - B) Summary of 24 FY 2010-11 Grant Applicants' Project Proposals
 - C) Recommended 14 FY 11-12 Non-profit Social Services Grant Applicants
 - D) Daily Breeze Announcement published on August 14, 2011
 - E) Excerpt of Parks & Recreation Commission Approved Minutes dated 12-14-11, Item 7A
 - F) 2001 to 2011 Grant Funding Matrix

EXCERPT OF MINUTES Minutes Approved

September 13, 2011

**MINUTES OF AN ADJOURNED REGULAR
MEETING OF THE TORRANCE CITY COUNCIL****1. CALL TO ORDER**

The Torrance City Council convened in an adjourned regular session at 5:31 p.m. on Tuesday, September 13, 2011 in City Council Chambers at Torrance City Hall.

ROLL CALL

Present: Councilmembers Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland, and Mayor Scotto.

Absent: None.

Also Present: City Manager Jackson, City Attorney Fellows, City Clerk Herbers, and other staff representatives.

8. CONSENT CALENDAR**8K. 2009-2010 NON-PROFIT SOCIAL SERVICES AGENCY GRANT RECIPIENT
REPORTS AND REALLOCATION OF UNUSED FUNDS****Recommendation**

Recommendation of the Parks and Recreation Commission and the Community Services Director that City Council:

- 1) Accept and file Completed Financial and Narrative Reports from the 2009-2010 Non-Profit Social Services Agency grant recipients;
- 2) Approve the request for reimbursement of \$1,000 awarded funds from the Retired Senior Volunteer Program (RSVP) and \$1,000 awarded funds from Project Touch, and
- 3) Reallocate any returned funds to the 2011-2012 Grant Program.

MOTION: Councilmember Brewer moved for the approval of Consent Calendar Items 8A, 8B, 8D through 8L and 8N, with the exception of 8C and 8M. The motion was seconded by Councilmember Furey and passed by unanimous vote (absent Mayor Scotto).

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CITY OF TORRANCE

SUMMARY OF 2011-2012 GRANT APPLICANTS PROJECT PROPOSALS

RECEIVED 24 APPLICATIONS

Agency Name: American Cancer Society
Address: 5731 Slauson Avenue, #200, Culver City, CA 90230
Agency Phone: (510) 846.3017
PROJECT: Patient Services to help Torrance residents with Cancer and their Families
Name of Presenter: Elizabeth Zamora, Director, Institutional Funding
Amount Requested: \$2,500
Amount Granted: \$ - 0 -

Agency Name: Assistance League of San Pedro-South Bay
Address: 1441 W. 8th Street, San Pedro, CA 90732
Agency Phone: (310) 832-8355
PROJECT: Operation Hug
Name of Presenter: Karen Trivedi, Chairman, Grants/Special Gifts
Amount Requested: \$7,200
Amount Granted: \$ - 0 -

Agency Name: The Beacon House Association of San Pedro
Address: 1003 S. Beacon Street, San Pedro, CA 90731
Agency Phone: (310) 514-4940
PROJECT: Beacon House Detox Room Program
Name of Presenter: Luis M. Lozano, Executive Director
Amount Requested: \$7,500
Amount Granted: \$ - 0 -

Agency Name: Behavioral Health Services, Inc.,
 South Bay Seniors Services
Address: 15519 Crenshaw Boulevard, Gardena, CA 90249
Agency Phone: (310) 325-2141 x3
PROJECT: Torrance Senior Emergency Funds Program
Name of Presenter: Bill Larson, Director of Senior Services
Amount Requested: \$5,000
Amount Granted: \$1,000

Agency Name: Cancer Support Community – Redondo Beach
(Formerly The Wellness Community – South Bay Cities)
Address: 109 West Torrance Blvd. #100, Redondo Beach, CA 90277
Agency Phone: (310) 376-3550 Ext. 30
PROJECT: Emotional Support Programs for Cancer Patients and
their Loved Ones.
Name of Presenter: Raylene D. Prout, Development Director
Amount Requested: \$7,500
Amount Granted: **\$2,000**

Agency Name: Casa de los Angelitos
Address: 954 Koleeta Drive, Harbor City, CA 90710-1818
Agency Phone: (310) 325-8208
PROJECT: New Hope Program
Name of Presenter: Roshen Tikari, Grant Writer
Amount Requested: \$1,500
Amount Granted: **\$1,250**

Agency Name: Enrichment Through Employment (ETE)
Address: 1860 W. 220th Street #310, Torrance, CA 90501
Agency Phone: (310) 328-0143
PROJECT: Assisting People Recovering from Severe Mental Illness to
Achieve Successful Employment
Name of Presenter: Hilda Preston, Vice President, Board of Directors
Amount Requested: \$3,000
Amount Granted: **\$ - 0 -**

Agency Name: Healthcare and Elder Law Programs Corporation - (H.E.L.P.)
Address: 1404 Cravens Ave. Torrance, CA 90501
Agency Phone: (310) 533-1996
PROJECT: Listen Then Help Program
Name of Presenter: Britt Huff, Executive Director
Amount Requested: \$5,000
Amount Granted: **\$1,250**

Agency Name: HOPE (Home Ownership for Personal Empowerment)
Address: 21231 Hawthorne Boulevard, Torrance, CA 90503
Agency Phone: (310) 543-0635
PROJECT: Backyard Decking for Wilkie
Name of Presenter: Diane Krause, Housing Specialist
Amount Requested: \$5,000
Amount Granted: \$ - 0 -

Agency Name: Little Tokyo Service Center Community Development Corp
Address: 231 East Third Street G106, Los Angeles, CA 90013
Agency Phone: (310) 473.3030
PROJECT: Conference for Japanese and Korean American Caregivers
Name of Presenter: Amy Phillips, Director of Senior Services
Amount Requested: \$7,500
Amount Granted: \$ - 0 -

Agency Name: New Life Advocacy
Address: 21213 Hawthorne Blvd., #5598, Torrance, CA 90503
Agency Phone: (310) 316-4035
PROJECT: Victim Emergency Food Fund
Name of Presenter: Cathy Cowan, Executive Director
Amount Requested: \$2,000
Amount Granted: \$2,000

Agency Name: Pediatric Therapy Network
Address: 1815 West 213th Street, #100, Torrance, CA 90501
Agency Phone: (310) 328-0276
PROJECT: Camp Escapades 2012
Name of Presenter: Terri Chew Nishimura
Amount Requested: \$5,000
Amount Granted: \$2,500

Agency Name: Pregnancy Help Center
Address: 1311 Crenshaw Boulevard, Suite A, Torrance, CA 90501
Agency Phone: (310) 320-8976
PROJECT: STD Testing and Treatment
Name of Presenter: Adrienne Gross, Director
Amount Requested: \$2,150
Amount Granted: \$800

Agency Name: Providence Trinity Care
Address: 2601 Airport Drive #230, Torrance, CA 90505
Agency Phone: (310) 257-3535
PROJECT: Necessities of Life and Patient Care Assistance
Name of Presenter: Peggy Buker, Director of Annual Giving
Amount Requested: \$2,500
Amount Granted: \$ - 0 -

Agency Name: Retired & Senior Volunteer Program of South Bay
Address: 1339 Post Avenue, Torrance, CA 90501
Agency Phone: (310) 320.3322
PROJECT: America Reads Program
Name of Presenter: Lynda Loudon, Executive Director
Amount Requested: \$2,500
Amount Granted: \$600

Agency Name: The Salvation Army Torrance Corps
Address: 4223 Emerald Street, Torrance, CA 90503
Agency Phone: (310) 370-4515 x101
PROJECT: Academy of the Son – After School Program
Name of Presenter: Angela Ohl, Business Administrator
Amount Requested: \$7,500
Amount Granted: \$ - 0 -

Agency Name: STAR, Inc.
Address: P.O. Box 1075 Torrance, CA 90505
Agency Phone: (310) 542-8895
PROJECT: Demolition and Construction of Two Damaged Segments of a Block Wall Fence
Name of Presenter: Pamela Broderick, Executive Director
Amount Requested: \$6,000
Amount Granted: \$ - 0 -

Agency Name: South Bay Children's Health Center Association, Inc.
Address: 410 South Camino Real, Redondo Beach, CA 90277
Agency Phone: (310) 316-1212
PROJECT: Healthy Kids Head to Toe Teen Support Group
Name of Presenter: Christina (Tina) Harris, Executive Director, and Heather Ames, Program Manager
Amount Requested: \$7,360
Amount Granted: \$ - 0 -

Agency Name: South Bay Literacy Council, Inc.
Address: 24564 Hawthorne Boulevard #211, Torrance, CA 90505
Agency Phone: (310) 373.7003
PROJECT: Student Supplies, Services and Equipment
Name of Presenter: Tecki Poletti, Vice President, ESL
Amount Requested: \$5,000
Amount Granted: **\$2,000**

Agency Name: St. Paul's United Methodist Church
Address: (310) 370-4319
Agency Phone: 2600 Nelson Avenue, Redondo Beach, CA 90278
PROJECT: Project Needs
Name of Presenter: Adriana Romero, Project Needs Director
Amount Requested: \$3,500
Amount Granted: **\$3,000**

Agency Name: Su Casa – Ending Domestic Violence
Address: 3840 Woodruff Avenue, #203, Long Beach, CA 90808
Agency Phone: (562) 421.6537
PROJECT: Su Casa – Ending Domestic Violence
Name of Presenter: Vicki Doolittle, Executive Director
Amount Requested: \$2,500
Amount Granted: **\$600**

Agency Name: Switzer Learning Center
Address: 2201 Amapola Court, Torrance, CA 90501
Agency Phone: (310) 328-3611
PROJECT: Autism Occupational Therapy Program –
Sensory Motor Equipment and Material
Name of Presenter: Elizabeth Haig, Development Director
Amount Requested: \$3,500
Amount Granted: **\$500**

Agency Name: Torrance-Lomita Meals on Wheels
Address: 3510 Maricopa Avenue, Torrance, CA 90503
Agency Phone: (310) 542.3434
PROJECT: Food Funding
Name of Presenter: Gen Gorciak, Board Member
Amount Requested: \$7,500
Amount Granted: **\$2,500**

Agency Name:	Torrance- South Bay YMCA
Address:	2900 W. Sepulveda, Torrance, CA 90505
Agency Phone:	(310) 325-5885
PROJECT:	Military Family Support Services Program
Name of Presenter:	Lisa Von Ingen Pope, Senior Director of Development
Amount Requested:	\$5,000
Amount Granted:	\$1,000

ATTACHMENT C

RECOMMENDED 14 FY 11-12 NON-PROFIT SOCIAL SERVICES GRANT APPLICANTS

AGENCY	AMOUNT REQUESTED	FUNDING RECOMMENDATION
Behavioral Health Services, Inc.	\$5,000	\$1,000
Cancer Support Community	\$7,500	\$2,000
Casa de los Angelitos	\$1,500	\$1,250
H.E.L.P.	\$5,000	\$1,250
New Life Advocacy	\$2,000	\$2,000
Pediatric Therapy Network	\$5,000	\$2,500
Pregnancy Help Center	\$2,150	\$ 800
RSVP	\$2,500	\$ 600
South Bay Literacy Council, Inc.	\$5,000	\$2,000
St. Paul's United Methodist Church	\$3,500	\$3,000
Su Casa – Ending Domestic Violence	\$2,500	\$ 600
Switzer Learning Center	\$3,500	\$ 500
Torrance-Lomita Meals on Wheels	\$7,500	\$2,500
Torrance-South Bay YMCA	\$5,000	\$1,000
TOTALS	\$57,650	\$21,000

DAILY BREEZE ANNOUNCEMENT PUBLISHED ON AUGUST 14, 2011

DB 8-10



**CITY OF TORRANCE
PARKS AND RECREATION COMMISSION
ANNOUNCES A
GRANT PROGRAM FOR
NON-PROFIT
SOCIAL SERVICES AGENCIES**

Grant Categories:

1. Youth – Projects/Programs for infants, toddlers, preschoolers, adolescents, or teens.
2. Health Care -- Projects/Programs such as a chemical dependency, mental health counseling or general health care.
3. Human Services -- Projects/Programs such as those serving single parents, runaways, individuals with disabilities, victims of domestic violence, or those providing parenting or senior citizen services.

Eligibility - Social Service Agencies:

1. Agencies must provide service to Torrance residents.
2. Agencies with Non-Profit Federal designation 501(c)(3).
3. Application must be completed and filed by posted deadline. Only one application per organization will be accepted for consideration.

Grant Information:

1. City has allocated \$20,000 for the Grant Program.
2. Categorical grant applications will be accepted to a maximum amount of \$7,500.
3. Grant applications are available at the Community Services Department, Torrance City Hall, West Annex, 3031 Torrance Boulevard, Torrance, CA 90503.
4. Grant Applications **DEADLINE is Wednesday, September 14, 2011, 4:00 p.m.** in the *City Clerk's Office*, Torrance City Hall, 3031 Torrance Boulevard, Torrance, CA 90503
5. For further information, or to request an application, please contact the City of Torrance Community Services Department, Attention: Kenny Kelso, (310) 618-2935.

Pub.: August 14, 2011.

EXCERPT OF PARKS & RECREATION COMMISSION APPROVED MINUTES
DATED 12-14-11, ITEM 7A

EXCERPT OF MINUTES	√ Minutes Approved
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December 14, 2011

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, December 14, 2011, in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Baxter, Gilbert, Greenberg, Hays, Mayeda, and Chairperson Taniguchi.

Absent: Commissioner Ning.

Also Present: Community Services Director Jones, Senior Business Manager Minter, Park Services Manager Carson, and Senior Recreation Supervisor Kelso.

MOTION: Commissioner Mayeda moved to grant an excused absence to Commissioner Ning for the December 14, 2011 Commission meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

7. NEW BUSINESS

7A. APPROVAL OF 2011-2012 GRANT FUNDING FOR NON-PROFIT SOCIAL SERVICE AGENCIES

Senior Recreation Supervisor Kelso reported that 24 applications were received for the Grant Program for Non-Profit Social Services Agencies. He stated that City Council allocated \$20,000 for the 2011-2012 Grant Program but also approved the re-allocation of \$1,000 unused 2010 grant funds, making the total funding of \$21,000 available. He reported that the Grants Committee, consisting of Commissioners Gilbert, Mayeda, and Ning, conducted interviews with agency representatives on November 10, 2011. They met again on November 17, 2011 to deliberate and formulate their recommendation to the Commission for grant funding for 14 agencies. He noted that a table summarizing the amount requested and funding recommendation was included in the material of record.

MOTION: Commissioner Mayeda moved to approve grant funding for the 2011-2012 Grant Program for 14 Non-Profit Social Services Agencies as follows: Behavioral Health Services (\$1,000); Cancer Support Community (\$2,000); Casa de los Angelitos (\$1,250); H.E.L.P. (\$1,250); New Life Advocacy (\$2,000); Pediatric Therapy Network (\$2,500); Pregnancy Help Center (\$800); RSVP (\$600); South Bay Literacy Council (\$2,000); St. Paul's United Methodist Church (\$3,000); Su Casa (\$600); Switzer Learning Center (\$500); Torrance-Lomita Meals on Wheels (\$2,500); and Torrance-South Bay YMCA (\$1,000), for a total of \$21,000. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Ning).

Community Services Director Jones congratulated Committee members and Senior Recreation Supervisor Kelso for a job well done.

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City of Torrance
Parks and Recreation Commission
Grant Program for Non-Profit Social Services Agencies

GRANT PROGRAM AGENCY APPLICANTS
from 2001 to 2011
INCLUDING GRANT AMOUNTS REQUESTED AND GRANTS
AWARDED

AGENCY APPLICANT	2001/02	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010-11
Adoption Information Center Requested:	\$5,000									
Funded:	\$2,000									
American Cancer Society Requested:	\$5,000									
Funded:										
Assistance League of San Pedro Requested:								\$6,000	\$5,000	\$7,200
Funded:									\$1,000	
Beach Swim School Requested:							\$3,000			
Funded:										
The Beacon House Requested:										\$7,500
Funded:										\$1,300
Behavioral Health Services (South Bay Senior Services) Requested:		\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$5,000	\$5,000	\$5,000
Funded:			\$2,000	\$2,000		\$4,000	\$3,500	\$2,000	\$4,000	\$2000.06
Being Alive South Bay Requested:		\$7,500	\$7,500			\$6,000	\$4,000			
Funded:			\$3,000			\$3,000				

Canyon Verde										
Requested:	\$5,000									
Funded:	\$1,000									
Casa de los Angelitos		\$7,500	\$7,500					\$5,600		
Requested:										
Funded:										
The Children's Dental Center										\$7,500
Requested:										
Funded:										\$1,500
Community Helpline Inc. (formerly Switchboard Helpline)										
Requested:		\$3,000	\$3,000			\$3,000	\$3,000	\$3,000		
Funded:			\$1,500			\$2,000	\$2,000	\$1,000		
CSF/RVL S.C.O.R.E .										
Requested:	\$5,000	\$7,000	\$7,000							
Funded:	\$2,500		\$2,100							
David Nathan Blanco Foundation										
Requested:					\$7,500					
Funded:										
Elwyn, Inc.										
Requested:							\$7,000			
Funded:										
Enrichment Through Employment (Mental Health Assoc. of LA County)										
Requested:		\$4,800	\$4,800	\$5,500	\$1,179				\$3,000	\$1,500
Funded:			\$3,000						\$1,500	\$1,500
Exceptional Kids Parent Teacher Organization										
Requested:										\$4,000
Funded:										
First Lutheran Church										
Requested:	\$5,000			\$7,500						
Funded:	\$2,000									
Friends Without Barriers/ Amigos sin Barreras										
Requested:				\$7,500						
Funded:				\$2,000						

Harbor Interfaith Services Requested:					\$7,500			\$7,000	\$7,000	\$7,500
Funded:					\$1,000			\$2,000	\$3,500	\$2,000
Healthcare & Elder Law Programs – H.E.L.P. Requested:		\$4,000	\$4,000	\$7,500	\$7,500		\$2,000	\$2,000	\$2,500	\$3,000
Funded:				\$2,000	\$5,000		\$2,500	\$2,000	\$1,500	
Helpline Youth Counseling, Inc. Requested:				\$3,000						
Funded:				\$2,400						
HOPE (Home Ownership for Personal Empowerment) Requested:		\$5,000	\$5,000	\$3,000	\$3,000		\$3,000		\$3,360	\$3,000
Funded:				\$3,000	\$3,000		\$1,500		\$1,500	
The Hospice Foundation Requested:		\$5,000	\$5,000							
Funded:			\$1,000							
Jewish Family Service of Los Angeles Requested:		\$5,000	\$5,000	\$5,000	\$5,000					
Funded:			\$1,000	\$2,000						
King Harbor Youth Foundation Requested:					\$7,500					
Funded:										
Little Company of Mary Hospital Requested:				\$7,500						
Funded:				\$2,500						
Little Tokyo Service Center Requested:							\$7,000			
Funded:							\$3,750			
Mental Health Association in Los Angeles, California Requested:		\$3,000	\$3,000	\$3,000	\$3,600					
Funded:			\$3,000							

