

Council Meeting  
January 24, 2012

SUPPLEMENTAL MATERIAL

Honorable Mayor and Members  
of the Torrance City Council  
City Hall  
Torrance, California

Members of the Council:

Subject: Supplemental Material to Item 12C

The estimate of the cost of the election as received from the Los Angeles County Registrar Recorder is \$194,000 and is attached. This estimate does not include the costs of printing the candidate statements in the ballot.

The resolution is also attached. Section B1 is printed as \$400 for the candidate statement and may be amended if the City Council wishes to charge additional amounts up to and including complete costs as charged by the Los Angeles County Registrar Recorder.

Respectfully submitted,

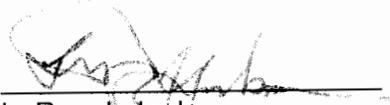
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Sue Herbers, City Clerk

Attachments:

- C. Resolution 2012-06
- D. Estimate for 2012 Election

NOTED:

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LeRoy J. Jackson  
City Manager

## RESOLUTION NO. 2012 - 06

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2012

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Torrance on June 5, 2012 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

#### SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate's statements into the following languages: Spanish, Chinese, Japanese, Korean, Tagalog, Vietnamese or other currently required languages as of the date of this resolution.
- B. The County will mail separate sample ballots and candidates statements in languages required by the Federal Voting Rights Act to only those voters who are on the county voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

#### SECTION 3. PAYMENT:

##### A. Translations:

1. The candidate **shall not** be required to pay for the cost of translating the candidate statement into any required foreign language as specified in B of Section 2 above pursuant to Federal and/or State law.
2. The candidate **shall** be required to pay for the cost of translating the candidate statement into any foreign language that is not required as specified in A of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

##### B. Printing:

1. The candidate **shall** be required to pay \$400 for the cost of printing the candidate statement in English in the main voter pamphlet.

## ATTACHMENT C

2. The candidate **shall** be required to pay for the entire cost of printing a candidate statement in a foreign language required in A or B of Section 2 above, in the main voter pamphlet.
3. The candidate **shall not** be required to pay for the cost of printing the candidate statement in a foreign language required by A of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

## SECTION 4. MISCELLANEOUS.

- A) All translations shall be provided by professionally-certified translators.
- B) The City Clerk shall allow twenty five words using bold type, underlining, capitalization with indentations, bullets or leading hyphens to the same extent and manner as allowed in previous City elections.
- C) The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on June 5, 2012 and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON JANUARY 24, 2012.

APPROVED AS TO FORM:  
JOHN FELLOWS III, City Attorney

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Mayor Frank Scotto  
ATTEST:

by \_\_\_\_\_  
Patrick Q. Sullivan, Assistant City Attorney

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Sue Herbers, City Clerk



## Los Angeles County REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

January 24, 2012

Ms. Sue Herbers, City Clerk  
City of Torrance  
3031 Torrance Blvd.  
Torrance, CA 90503

**ESTIMATED COST FOR JUNE 5, 2012 PRIMARY ELECTION**

Dear Ms. Herbers,

The estimated cost for the City of Torrance to consolidate with the June 5, 2012 Primary Election with 3 offices is \$194,000.

This estimate is based on the following factors which are known at this time: 81,155 registered voters, 12,174 permanent vote-by-mail voters, 89 precincts, 1 page per office, and 3 jurisdictions sharing the prorated costs with your agency. **Changes in any of these factors will have an impact on the final costs.**

If you have any questions or need additional information, please call me at (562) 462-2690.

Sincerely,

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

  
Bernice Liang, Accounting Services Manager  
Financial Services Section