

**TORRANCE CITY COUNCIL AGENDA
DECEMBER 6, 2011
REGULAR MEETING
5:30 P.M. - EXECUTIVE SESSION
7:00 P.M. - REGULAR BUSINESS BEGINS
IN COUNCIL CHAMBER AT 3031 TORRANCE BL.**

OPENING CEREMONIES

1. CALL MEETING TO ORDER

ROLL CALL: Mr. Barnett, Mr. Brewer, Mr. Furey, Mr. Numark, Ms. Rhilinger, Mr. Sutherland, Mayor Scotto

2. FLAG SALUTE:

NON SECTARIAN INVOCATION:

The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution.

3. REPORT OF THE CITY CLERK ON THE POSTING OF THE AGENDA.

The agenda was posted on the Public Notice Board at 3031 Torrance Blvd on Thursday, December 1, 2011 /s/ Sue Herbers

MOTION TO WAIVE FURTHER READING OF RESOLUTIONS OR ORDINANCES AFTER NUMBER & TITLE

See Council Rules of Order Section 2.11 (Resolution 2006-65)

4. ANNOUNCEMENT OF WITHDRAWN OR DEFERRED ITEMS

5. COUNCIL COMMITTEE MEETINGS AND ANNOUNCEMENTS:

<p>Exxon Mobil Torrance Refinery Monthly Community Alert Siren testing Wednesday, December 7 @ approx. 11:30 a.m. For more information contact (310) 212-1852</p>	<p>FINANCE AND GOVERNMENTAL OPERATIONS COMMITTEE MEETING TUESDAY, DECEMBER 13 AT 5:30 P.M. CITY HALL – COUNCIL CHAMBER</p>	<p>CITIZEN DEVELOPMENT & ENRICHMENT COMMITTEE MEETING TUESDAY, DECEMBER 20 AT 4:00 P.M. CITY HALL – CITY MANAGER ASSEMBLY ROOM</p>
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COUNCIL MEETING INFORMATION

All council meetings are open to the public. Oral Communications #1 is set aside after Community Matters for the public to have three minutes to address the City Council on any matter not on the agenda. Speakers may sign up at the podium prior to the meeting. An additional Oral Communications period follows the regular business of the City Council. No speaker under Oral Communications may speak more than one time per meeting.

Those who wish to speak on any matter on the agenda are asked to complete a "Request to Speak" card (available at the back of the Council Chamber) and deposit in the box on the podium before addressing the City Council.

Direct other questions or concerns to the City Council (618-2801), City Manager (618-5880) or individual department head prior to submission to the City Council. Parties will be notified if the complaint will be included on a subsequent agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 618-5880. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR35.102-35.104 ADA Title II].

NOTICE OF THE REDEVELOPMENT AGENCY

At the time Council convenes or as soon thereafter as Council business can be disposed of, the City Council will take a recess without leaving their seats and meet as the Redevelopment Agency of the City of Torrance. As soon as the meeting of the Redevelopment Agency adjourns, the City Council will reconvene as the City of Torrance.

AGENDA REVIEW

Complete Council agendas are available for review at City Hall in the Office of the City Clerk and in all public libraries during all normal business hours as well as on City of Torrance Home Page - www.TorranceCA.Gov. Materials related to an item on the agenda submitted to the Council or Redevelopment Agency after distribution of the agenda packet are available for public inspection in the City Clerk's office at 3031 Torrance Blvd. during normal business hours. Such documents are also available on the City of Torrance website at www.TorranceCA.Gov subject to staff's availability to post the documents before the meeting. A brief description of each Council item is also available 24 hours day on CitiCABLE Channel 3.

CITICABLE SCHEDULE AND HOMEPAGE LIVE AUDIO/VIDEO

City Council meetings are cablecast live Tuesdays in CitiCABLE Channel 3 and CitiSOUNDS AM 1620. Meetings are replayed Wednesday and Thursday at 10:00 p.m. and Friday, Saturday and Sunday at 10:00 a.m., 3:00 p.m. and 8:00 p.m. on Channel 3. NOTE: if the meeting is over five (5) hours, the Friday, Saturday and Sunday replay schedule is 10:00 a.m. and 6:00 p.m. To watch live streaming and past Council meetings, log on to CitiNET at www.TorranceCA.Gov/2372.htm#

<p><u>MEETINGS</u></p> <p>Unless adjourned to another time or location the Torrance City Council meets every Tuesday in the City Hall Council Chamber at 3031 Torrance Blvd., at 5:30 p.m. for an executive session with the regular business commencing no earlier than 7:00 p.m.</p> <p>Holidays falling on a Tuesday, 5th Tuesday of the month or Tuesday following a Monday holiday may be dark.</p>	<p><u>CITY HALL HOURS OF OPERATION</u></p> <p>Monday - Friday from 7:30 a.m. to 5:30 p.m. with offices closed alternate Fridays. City Hall will be <u>CLOSED</u>:</p> <p>Friday, December 2 Friday, December 16 Friday, December 23</p>
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6. COMMUNITY MATTERS

- 6A. **RESOLUTION NO. 2011-95** honoring **Mike McCune** upon his retirement from the City of Torrance after thirty-nine years of service.
- 6B. **Recognition** of City of Torrance volunteers **Katherine Shimohara, Terri Shimohara,** and **Sunny Moss** at the South Bay Cities Council of Governments.
- 6C. **Recognition** of businesses participating in the Adopt-A-School Program.

7. ORAL COMMUNICATIONS #1 (Limited to a 30 minute period)

This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.

8. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

8A. City Clerk – Approve City Council minutes.

Recommendation of the City Clerk that City Council approve the City Council minutes of November 1, November 8, and November 15, 2011.

8B. Fire and General Services – Reject all bids received for Installation of Aboveground Storage Tanks at Torrance City Yard. Expenditure: None

Recommendation of the Fire Chief and General Services Director that City Council reject all bids received for Installation of Aboveground Storage Tanks at Torrance City Yard (B2011-36).

8C. General Services – Approve contract amendment for Human Resources Building and Branch Libraries Accessibility Upgrades. Expenditure: None.

Recommendation of the General Services Director that City Council approve a second contract amendment with Withee Malcolm Architects (C2009-142) extending the term for one year to December 31, 2012 for architectural and engineering services for the Human Resources Building and Branch Libraries Accessibility Upgrades (FEAP #711).

8D. General Services – Approve contract amendments for East Annex Chiller and Cooling Tower Replacement and Cable Building Air Conditioning Replacement. Expenditure: None.

Recommendation of the General Services Director that City Council approve contract amendments with Bartef Yoosephiance & Associates, Inc. to:

- 1) Extend the term of contract number C2010-215 for six months to June 30, 2012 for mechanical engineering services for the East Annex Chiller and Cooling Tower Replacement (FEAP#745 and #610); and
- 2) Extend the term of contract number C2010-216 for one year to December 31, 2012, for mechanical engineering services for Cable Building Air Conditioning Replacement (FEAP#180).

8. CONSENT CALENDAR (Continued)

8E. Public Works – Award agreement for the Bus Stop Accessibility Improvement Project. Expenditure: \$74,970.

Recommendation of the Public Works Director that City Council:

- 1) Approve the construction detail and specifications for the Bus Stop Accessibility Improvement Project, CDBG 601414-11 (B2011-40);
- 2) Authorize an appropriation and expenditure of \$74,970 from the Community Development Block Grant (CDBG) funds to construct the improvements; and
- 3) Award a two-year public works agreement to Victor Concrete in the amount of \$71,400 and authorize a 5% contingency in the amount of \$3,570 for the Bus Stop Accessibility Improvement Project, CDBG 601414-11.

8F. City Treasurer – Accept and file October 2011 monthly investment report.

Recommendation of the City Treasurer that City Council accept and file the monthly investment report for October 2011.

8G. Public Works – Approve agreement for inspection services for Bus Stop Accessibility Improvement Project. Expenditure: \$35,568.

Recommendation of the Public Works Director that City Council:

- 1) Approve a consulting services agreement to Onward Engineering in the amount of \$35,568 to perform inspection services for the Bus Stop Accessibility Improvement Project, CDBG 601414-11, for a two year term beginning December 6, 2011 through December 5, 2013; and
- 2) Authorize an appropriation and expenditure of \$35,568 from the Community Development Block Grant (CDBG) funds to provide inspection services for the Bus Stop Accessibility Improvement Project, CDBG 601414-11.

8H. City Manager – Authorize Recognition and Attornment agreement for sublease of City-owned property located at the corner of Pacific Coast Highway and Hawthorne Boulevard.

Recommendation of the City Manager that City Council authorize a Recognition and Attornment agreement by and among Rolling Hills Plaza, LLC, a California limited liability company, JPMorgan Chase Bank, N.A., a national banking association, and the City of Torrance with regard to a sublease of City-owned property located at the corner of Pacific Coast Highway and Hawthorne Boulevard, also known as Rolling Hills Plaza Shopping Center (C-053).

8I. General Services – Award contract for elevator maintenance service. Expenditure: \$66,960.

Recommendation of the General Services Director that City Council award a three-year contract with Superior Alliance Elevator Corporation for monthly maintenance of 15 elevators within City buildings in the amount of \$63,720 with a contingency of \$3,240 which covers annual CPI adjustments, beginning January 1, 2012 to December 31, 2014.

8J. Public Works – Award agreement for installation of sodium fluoride chemical feed systems for the Robert W. Goldsworthy Desalter and Well No. 9. Expenditure \$170,820.30.

Recommendation of the Public Works Director that City Council:

- 1) Approve the construction plans and specifications for the installation of a sodium fluoride chemical feed systems for the Robert W. Goldsworthy Desalter and Well No. 9 (FEAP #702) (B2011-44); and
- 2) Award a two-year public works agreement to the lowest responsible bidder, KEAR Civil Corporation, in the amount of \$162,686 and authorize a 5% contingency in the amount of \$8,134.30 for a total amount of \$170,820.30.

8. CONSENT CALENDAR (Continued)

8K. Communications & Information Technology and Finance – Approve purchase of annual software maintenance and support for City-wide financial system. Expenditure: \$65,293.

Recommendation of the Communication & Information Technology Director and Finance Director that City Council approve the purchase of annual software maintenance and support for the City-wide financial system from New World Systems of Troy, MI in the amount of \$65,293 for the period beginning January 1, 2012 through December 31, 2012.

12. ADMINISTRATIVE MATTERS

12A. Finance and City Attorney – Adopt RESOLUTION authorizing examination of sales and use tax records with the California State Board of Equalization. Expenditure: None.

Recommendation of the Finance Director and the City Attorney that City Council adopt a RESOLUTION granting Holland & Knight, attorneys, access to examine City of Torrance sales and use tax records with the California State Board of Equalization.

12B. City Manager – Consider interim guidelines for allowing mobile food vendors at special events, adopt ORDINANCE modifying health code posting requirements, and approve outreach program to mobile food vendors and community event planners.

Recommendation of the City Manager that City Council:

- 1) Consider interim guidelines for allowing mobile food vendors at special events;
- 2) Adopt an ORDINANCE modifying health code posting requirements and approve an ordinance summary for publication; and
- 3) Approve outreach program to mobile food vendors and to community event planners.

17. ORAL COMMUNICATIONS #2 Staff & Public Comments

Council order - Sutherland Barnett Brewer Furey Numark Rhilinger

This portion of the meeting is reserved for comment on items not on the agenda. Under the Ralph M. Brown Act, City Council cannot act on items raised during public comment, but may respond briefly to statements made or questions posed; request clarification; or refer the item to staff. Speakers under Orals are limited to either Oral Communications #1 or Oral Communication #2 and no longer than 3 minutes per speaker.

18. EXECUTIVE SESSION

City Council Closed Session

18A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(California Government Code § 54956.9[a]):

- 1) Michael Boyer, Constantin Calota v. City of Torrance, et al.
LASC Case No. NC043876
- 2) California Water Services Co. v. City of Compton
LASC Case No. C506806, Court of Appeal Case Number B225058
- 3) Hillside Memorial Park v. Golden State Water Co. (Water Replenishment District)
Cal Supreme Court Case No. S197767

18B. REAL PROPERTY - CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(California Government Code § 54956.8):

- 1) Property: 24955 Crenshaw Boulevard (Ishibashi site)
- Agency Negotiator: LeRoy J. Jackson
- Negotiating Parties: City of Torrance and Marcia Oto Trustee for the 2008
Tom T. and Mayako Isibashi
- Under Negotiation: Terms and conditions of lease

18. EXECUTIVE SESSION (Continued)

City Council Closed Session

18B. REAL PROPERTY - CONFERENCE WITH REAL PROPERTY NEGOTIATOR

- 2) Property: Yukon Elementary School
17815 Yukon Avenue
- Agency Negotiator: LeRoy J. Jackson
- Negotiating Parties: City of Torrance and Dr. George Mannon
- Under Negotiation: Terms and conditions of easement

19. ADJOURNMENT

19A. Adjourn City Council to Tuesday, December 13, 2011 at 6:30 p.m. for an executive session, with regular business commencing at 7:00 p.m. in the Council Chamber.

The Finance and Governmental Operations Committee will meet at 5:30 p.m. in the Council Chamber for the 1st Quarter 2011-2012 Budget Review.



Sue Herbers, City Clerk

“Solitude is essentially the discovery and acceptance of our uniqueness”. - Lawrence Freeman

ALL BIDS MUST BE RECEIVED IN THE CITY CLERK'S OFFICE BY 2:00 P.M.,
BIDS WILL BE OPENED IN THE COUNCIL CHAMBERS AT 2:15 P.M. <http://www.TorranceCa.Gov/Bids>

BIDS	DESCRIPTION	OPENING DATE
B2011-47	Bid for Waleria Library Accessibility Upgrades Mandatory job walk Wednesday, November 30 at 10:00 a.m. located at Waleria Library, 3815 West 242 nd Street. Bid packets may be obtained for \$35 if picked up in the City Clerk's office, or \$45 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	Wednesday December 21, 2011
B2011-48	Bid for Installation of a Solar Heating System at Victor E. Benstead Plunge Mandatory job walk Tuesday, November 29 at 10:00 a.m. located at Victor E. Benstead Plunge, 3331 Torrance Boulevard. Bid packets may be obtained for \$35 if picked up in the City Clerk's office, or \$45 if requested by mail. Questions may be referred to Diane Megerdichian at 310.781.7151.	Wednesday December 21, 2011
B2011-49	Bid for One (1) Model Year 2012 GMC Sierra 3500HD 4-Door Crew Cab and Chassis with Utility Body, Generator and Air Compressor Questions may be referred to Felice Fromm at 310.618.5820.	Thursday December 8, 2011
B2011-50	Bid to Provide a Five (5) Year Lease Including Maintenance Service for Twenty (20) Vehicles Questions may be referred to Felice Fromm at 310.618.5820.	Thursday December 15, 2011

City Hall will be closed:

Friday, December 2

Friday, December 16

Friday, December 23