

Council Meeting  
December 6, 2011

Honorable Mayor and Members  
of the Torrance City Council  
City Hall  
Torrance, California

**Members of the Council:**

**SUBJECT: General Services – Approve contract amendment for Human Resources Building and Branch Libraries Accessibility Upgrades.**

**Expenditure: None**

**RECOMMENDATION**

Recommendation of the General Services Director that City Council approve a second contract amendment with Withee Malcolm Architects (C2009-142) extending the term for one year to December 31, 2012, for architectural and engineering services for the Human Resources Building and Branch Libraries Accessibility Upgrades (FEAP #711).

**Funding** None

**BACKGROUND**

The Americans with Disabilities Act was signed into law in 1990. Since that time, the City has made progress in upgrading City facilities to achieve ADA compliance. As part of the ongoing effort, the Human Resources Building, and the five branch libraries were earmarked for ADA upgrades, which included parking, improved access to City facilities by both citizens and employees with disabilities, compliant restrooms and proper signage.

On July 28, 2009, City Council approved a consulting agreement with Withee Malcolm Architects for \$99,800 to provide architectural design services which included, structural, mechanical, electrical, and plumbing (MEP) plans for branch libraries and Human Resources.

On March 16, 2010, City Council approved a contract amendment for \$20,800 for civil engineering work at WALTERIA and El Retiro Library and additional architectural services for the Human Resources Building for a not to exceed contract amount of \$120,600.

**ANALYSIS**

The plans for the accessibility upgrades have been completed for all branch libraries and the human resources building. These plans include the North Torrance Library, which has been under construction since September 2011, and is anticipated to be completed in December 2011. The next library up for closure is WALTERIA Library. Staff is currently bidding this project with the bid opening scheduled for December 21, 2011 and construction slated to start February 2012, and onsite work will last approximately 10 weeks.

Staff is requesting Council approve a contract amendment to extend the term for additional year to December 31, 2012 for Withee Malcolm Architects (C2009-142). This will cover the construction period for the libraries which are closed one at a time so as not to impact the citizens, and the closures are also in conjunction with the funding for this F.E.A.P. (Facilities, Equipment, Acquisition, and Program) which is spread over several fiscal years.

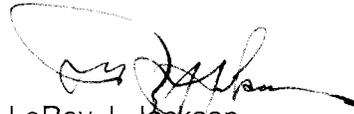
Respectfully submitted,

SHERYL BALLEW  
General Services Director

  
By Diane Megerdichian  
Business Manager

CONCUR:

  
Sheryl Ballew  
General Services Director

  
LeRoy J. Jackson  
City Manager

## SECOND AMENDMENT TO AGREEMENT (C2009-142)

This Second Amendment to Agreement C2009-142 is made and entered into as of \_\_\_\_\_, 2011, by and between the CITY OF TORRANCE ("CITY"), a municipal corporation, and WITHEE MALCOLM ARCHITECTS, LLP, a Limited Liability Partnership ("CONSULTANT").

### RECITALS:

- A. CITY and CONSULTANT entered into an Agreement as of July 28, 2009, whereby CONSULTANT agreed to provide architectural design services for accessibility upgrades at the Human Resources Building and five (5) branch libraries.
- B. CITY and CONSULTANT previously entered into a First Amendment to Agreement C2009-142 (the "First Amendment"), by which the parties agreed to expand the original scope of work and to increase the Agreement Sum to be paid to CONSULTANT.
- C. CITY AND CONSULTANT now wish to extend the Term of the Agreement.

### AGREEMENT:

1. Paragraph 2, entitled "TERM," is amended to read in its entirety as follows:

"2. TERM

Unless earlier terminated in accordance with Paragraph 4 below, this Agreement will continue in full force and effect from the Effective Date through December 31, 2012."

2. In all other respects, the Agreement entered into as of July 28, 2009, between CITY and CONSULTANT, as amended by the First Amendment, is ratified and reaffirmed and is in full force and effect.

CITY OF TORRANCE,  
A municipal corporation

WITHEE MALCOLM ARCHITECTS, LLP,  
A Limited Liability Partnership

By \_\_\_\_\_  
Frank Scotto, Mayor

By \_\_\_\_\_  
Dale Malcolm, Principal

ATTEST:

APPROVED AS TO FORM:

JOHN L. FELLOWS III

City Attorney

By \_\_\_\_\_  
Sue Herbers, City Clerk

By \_\_\_\_\_